

# Elysian

Charter School of Hoboken

301 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, August 29, 2016, in the Rue Building at 301 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:15 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Mr. Paul Ballantyne  
Ms. Ashley Depascale-Lore  
Mr. Eduardo Gonzalez  
Ms. Malin Kallberg-Shroff  
Ms. Jennifer O’Callaghan  
Ms. Pamela Strell  
Ms. Alison Ziegler

Absent: Ms. Mary Kelly  
Ms. AnneMarie Schreiber

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Melissa Landera, Staff Representative  
Ms. RoseMary McAleer, Recording Secretary

## **MINUTES**

### **Minutes of July 25, 2016**

Motion made by Ms. O’Callaghan and seconded by Ms. Depascale-Lore, for the Board of Trustees to approve the minutes held July 25, 2016.

Voice vote: Ayes: 5 Absent: 2 Abstention: 2 Motion carried by majority.

## **NEW BUSINESS**

- No new business

## **DIRECTOR’S REPORT**

- See attached

## **STAFF REPRESENTATIVE REPORT**

- Upcoming staff back to school meeting

- Upcoming staff development on new Math program
- Discussed 2016 Annual Report

### **BUSINESS MANAGER’S REPORT**

#### Ms. Macon Presents the following:

- August 2016 Check Register
- Payrolls of July 15 and July 30, 2016
- Treasurer Report and Cash Report – June 2016 – Preliminary
- Board Secretary Report (all funds) – June 2016 – Preliminary
- Staff Handbook revised - Discussion

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of July 31, 2016 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

### **RESOLUTIONS**

- a. Resolution Approving Hiring of Daisy Tavarez – Recess Aide
- b. Resolution Approving Hiring Sireeta A. Johnson – Paraprofessional
- c. Resolution Approving Hiring Andrew Prosser – Paraprofessional
- d. Resolution Accepting Resignation of Jason Morales – Paraprofessional
- e. Resolution Approving Kamate Traders Contract
- f. Resolution Approving Contract with Next Basketball Wins, LLC
- g. Resolution Accepting the 2016 Annual Report

Motion made by Ms. Ziegler, seconded by Ms. Strell, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 6 Absent: 2 Motion carried by majority.

### **COMMITTEE REPORTS**

#### Finance Committee

- Nothing to report.

#### Facilities Committee

- Nothing to report.

#### Planning Committee

- Nothing to report.

#### Personnel Committee

- Nothing to report.

#### Nominating Committee

- Nothing to report.

Outreach Committee

- Nothing to report.

Academic Committee

- Waiting for surveys to be returned; discussed.

Fundraising Committee

- Nothing to report.

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is September 26, 2016.

Document prepared by:  
RoseMary McAleer  
August 29, 2016