

# Elysian

Charter School of Hoboken

301 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, February 8, 2016, in the Rue Building at 301 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:10 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Ms. Laura Acocella  
Mr. Eduardo Gonzalez  
Ms. Jennifer O’Callaghan  
Mr. Nick Shroff  
Ms. AnneMarie Schreiber  
Ms. Jeri Slavin  
Ms. Pamela Strell

Absent: Ms. Alison Ziegler  
Ms. Ashley Depascale-Lore

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Melissa Landera, Staff Representative  
Ms. RoseMary McAleer, Recording Secretary  
Paul Ballantyne  
Jonathan Katell  
Mary Kelly  
Abbe Rivers

## **MINUTES**

**January 2016 board meeting cancelled due to inclement weather**

### **Minutes of December 21, 2015**

Motion made by Ms. Slavin and seconded by Ms. Acocella, for the Board of Trustees to approve the minutes held December 21, 2015.

Voice vote: Ayes: 5 Absent: 2 Abstention: 1 Motion carried by majority.

## **NEW BUSINESS**

- Ms. Rivers discussed current music curriculum concerns
- Mr. Gonzalez discussed call with HOPES / ECS website

**DIRECTOR’S REPORT**

- See attached

**STAFF REPRESENTATIVE REPORT**

- Discussed site visit from the staff perspective
- Teachers are working on narratives
- Teachers expressed appreciation to the board for the in-school report writing day
- A number of teachers are running clubs this year
- Cindy Bratteson is coming in March

**BUSINESS MANAGER’S REPORT**

Ms. Macon Presents the following:

- January 2016 Check Register
- Payroll of December 15 and December 23, 2015
- December 2015 Treasurer Report and Cash Report
- December 2015 Board Secretary Report – all funds

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of January 31, 2016 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

**RESOLUTIONS**

- a. Resolution Approving Agreement with LibertyHealthCare for Nursing Services
- b. Resolution Approving Entering into Agreement with PromptMD for School Physician Services
- c. Resolution Approving Leave of Absence for E McIntosh-Mosseri
- d. Resolution Extending Cristina Francisco as the Grade 5 Leave Replacement
- e. Resolution Extending J Marin as the Spanish Teacher Leave Replacement
- f. Resolution Approving Advertising Bid for Janitorial Services
- g. Resolution Approving Certification of Implementation of Corrective Action Plan
- h. Resolution Approving Entering into Lease Agreement with Steve and Kate’s Camp
- i. Resolution Approving the Submission of IRS Form 990
- j. Resolution Approving Check Register & Financial Reports
- k. Resolution cancelling the January 22, 2016 board meeting.

Motion made by Ms. Schreiber, seconded by Ms. Strell, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 6 Absent: 2 Motion carried by majority.

**COMMITTEE REPORTS**

Finance Committee

- Nothing to report.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- Nothing to report.

Nominating Committee

- Six candidates for four slots

Slate: Eduardo Gonazlez  
Paul Ballantyne  
Jonathan Katell  
Mary Kelly  
Barbara Bravo  
Malin Kallberg-Shroff

- Sample ballots have been mailed to the community
- Blast email will be sent regarding the Annual Meeting
- March 2, 2016: candidates will take a school tour, attend a staff meeting and a PTSO meeting. Staff and the community will have an opportunity to question the candidates.
- March 8, 2016: Annual Meeting
- Discussed details/needs for the meeting

Outreach Committee

- Nothing to report.

Academic Committee

- Strategic Plan is due for an update.

Fundraising Committee

- Update on the Auction

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is March 21, 2016.

Document prepared by:  
RoseMary McAleer  
February 8, 2016