

# Elysian

Charter School of Hoboken

301 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, June 13, 2016, in the Rue Building at 301 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:15 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Mr. Paul Ballantyne  
Ms. Ashley Depascale-Lore  
Mr. Eduardo Gonzalez  
Ms. Jennifer O’Callaghan  
Ms. Pamela Strell  
Ms. Alison Ziegler  
Ms. Malin Kallberg-Shroff  
Ms. AnneMarie Schreiber

Absent: Ms. Mary Kelly

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Melissa Landera, Staff Representative  
Ms. RoseMary McAleer, Recording Secretary

## **MINUTES**

### **Minutes of May 23, 2016**

Motion made by Ms. Strell and seconded by Ms. O’Callaghan, for the Board of Trustees to approve the minutes held May 23, 2016.

Voice vote: Ayes: 5 Absent: 1 Abstention: 2 Motion carried by majority.

## **NEW BUSINESS**

- Letter was read from a parent who expressed concern over a recent healthcare incident and the school’s protocol in alerting families.

## **DIRECTOR’S REPORT**

- See attached

**STAFF REPRESENTATIVE REPORT**

- End of year activities: writing reports, end of year assessments, organizing.
- Discussed school trips
- Students working on graduation speeches and there will be a musical this year.
- A group of teachers will attend an inclusion conference which teaches how to meet the needs of special education students.
- A suggested reading list was sent home, not mandatory. Copies of the books will be available to borrow.
- Met with a member of the Liberty Science Center and booked him for three staff development meetings.

**BUSINESS MANAGER’S REPORT**

Ms. Macon Presents the following:

- June 2016 Check Register
- Payrolls of May 13 and 27, 2016
- Treasurer Report and Cash Report – May 2016
- Board Secretary Report (all funds) – May 2016

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of May 31, 2016 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

**RESOLUTIONS**

- a. Resolution Approving FY17 Affirmative Action Officer/504 Compliance Officer
- b. Resolution Approving Hiring Heather Sims as a Paraprofessional FY17
- c. Resolution Approving Compliance with PL2015 – Chapter 47
- d. Resolution Approving FY17 Contract with EBON Environmental Services
- e. Resolution Approving FY17 Contract with Karson Food Services
- f. Resolution Approving Participation in a Cooperative Pricing System
- g. Resolution Approving Playworks Memorandum of Understanding
- h. Resolution Approving Submission of 2017 NCLB Grant
- i. Resolution Approving Waiver of NCLB Title III Funds
- j. Resolution Approving Moving the August 22 meeting to August 29.

Motion made by Ms. Schreiber, seconded by Ms. Ziegler, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 8 Absent: 1 Abstentions: Motion carried by majority.

**COMMITTEE REPORTS**

Finance Committee

- Nothing to report.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- Nothing to report.

Nominating Committee

- Nothing to report.

Outreach Committee

- Nothing to report.

Academic Committee

- Working on the Parent Survey. Discussed changes and will submit to the Board for their comments. Discussed ways to get more families to participate.
- Attended the Charter School Conference and were able to attend many classes. The NJ School Board Association offers many services for charter schools.

Fundraising Committee

- Nothing to report.

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is July 25, 2016.

Document prepared by:  
RoseMary McAleer  
June 13, 2016