

Elysian

Charter School of Hoboken

1460 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, January 30, 2017, 1460 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

CALL TO ORDER

The meeting was called to order by Mr. Gonzalez at 7:10 pm.

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mr. Paul Ballantyne
Ms. Ashley Depascale-Lore
Mr. Eduardo Gonzalez
Ms. Malin Kallberg-Shroff
Ms. Mary Kelly
Ms. Jennifer O’Callaghan
Ms. AnneMarie Schreiber
Ms. Pamela Strell
Ms. Alison Ziegler

Absent: none

Also in attendance:

Mr. Harry Laub, Director
Ms. Diane Macon, Business Manager
Ms. Melissa Landera, Staff Representative
Mr. Brian Blake, Staff
Ms. Amanda Clark, Staff
Ms. Pam Gorode, Staff
Ms. Mary Guthrie, Staff
Ms. Jennifer Ho, Staff
Ms. Megan Park, Staff
Ms. Hillary Quist, Staff
Mr. John Rutledge, Staff
Ms. Joanna Weintraub, Staff
Ms. RoseMary McAleer, Recording Secretary

MINUTES

Minutes of December 19, 2016

Motion made by Ms. O’Callaghan and seconded by Ms. Depascale-Lore, for the Board of Trustees to approve the minutes held December 19, 2016, subject to change of school address

Voice vote: Ayes: 7 Absent: 0 Abstention: 1 Motion carried by majority.

NEW BUSINESS

- Members of the Staff requested a discussion of the 6 year budget projection. Discussion ensued between the Staff and Board.
- The Staff will nominate a few representatives to meet with the Finance Committee.

DIRECTOR'S REPORT

- See attached
- John Rutledge presented prospective summer camp and budget he and Pamela Gorode are planning for summer 2017.

STAFF REPRESENTATIVE REPORT

- Had the second session with the Liberty Science Center. Preparing for her return in May.
- Staff met Dr. Laub during the PTO meeting
- Working on reports

BUSINESS MANAGER'S REPORT

Ms. Macon Presents the following:

- January 2017 Check Register
- Payrolls of December 15 and December 30, 2016
- Treasurer Report and Cash Report – December 2016
- Board Secretary Report (all funds) – December 2016

“Pursuant to NJAC 6-20-2, 12(E), we certify that as of December 30, 2016 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”

RESOLUTIONS

- a. Resolution Approving William Harris – Leave Replacement Paraprofessional
- b. Resolution Approving K. Stima unpaid leave of absence
- c. Resolution Approving waiver for participation in SEMI
- d. Resolution Approving contract with Enterprise Communication Consultants
- e. Resolution Approving pending contract with Next Basketball Wins contingent the adjusted prices
- f. Resolution Approving employee bonus
- g. Resolution Approving FY17 amended budget
- h. Resolution Approving December Check Register and Financial Reports
- i. Resolution Approving transfer from PNC Bank to CSBK Bank
- j. Resolution Approving the slate of board nominations

Motion made by Ms. Schreiber, seconded by Ms. Strell, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 8 Absent: 0 Motion carried by majority.

COMMITTEE REPORTS

Finance Committee

- Ms. Macon presented a detailed explanation of the school's funding and budget.
- Had a meeting in which they discussed staff salaries/bonuses and step adjustment. Discussion ensued regarding the step adjustment.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- Had a meeting in which they reviewed Mr. Laub's goals.

Nominating Committee

- 10 candidates for 5 open seats.

Slate: Maria Badali
Brian Blake
Jennifer Ho
Lindsay Loyd
Ken Nilsen
Jen O'Callaghan
Sarah Raynor
AnneMarie Schreiber
Pamela Strell
Alison Ziegler

Outreach Committee

- Nothing to report.

Academic Committee

- Nothing to report.

Fundraising Committee

- Nothing to report.

ADJOURNMENT

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is February 27, 2017.

Document prepared by:
RoseMary McAleer
January 30, 2017