

Elysian

Charter School of Hoboken

1460 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, October 23, 2017, 1460 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

CALL TO ORDER

The meeting was called to order by Mr. Gonzalez at 7:00 pm.

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Ms. Maria Badali
Mr. Brian Blake
Mr. Eduardo Gonzalez
Ms. Mary Kelly
Mr. Ken Nilsen
Mr. Paul Ballantyne
Ms. AnneMarie Schreiber
Ms. Alison Ziegler

Absent: Mr. Jennifer O’Callaghan

Also in attendance:

Mr. Harry Laub, Director
Ms. Diane Macon, Business Manager
Ms. Hillary Quist, Staff Representative
Ms. Lynn Kluepfel, Teacher
Ms. Karen Seemen, Parent
Mr. Jonathan Pinn, Parent

MINUTES

Minutes of the Public Session held September 25, 2017

Motion made by Ms. Mary Kelly and seconded by Ms. Alison Ziegler, for the Board of Trustees to approve the minutes held September 25, 2017.

Voice vote: Ayes: 5 Nays: 0 Absent: 1 Abstention: 2 Motion carried by majority.

- **Presentation of FY17 Audit by Ms. Valerie Dolan, of Nisivoccia LLP.**

BOARD/PUBLIC COMMENTS

- Members of the public are allotted one opportunity to address the Board regarding Board Committee, Representative Reports **or any other business** for a maximum of five (5) minutes during this period of the meeting
- Ms. Seemen and Mr. Pinn spoke about the need regarding policy, procedures and protocol addressing bullying and the inappropriate conduct amongst the students and classroom disruptions.
- A bullying form should be instituted so that students and parents can report incidents of bullying
- Create an incident form for teachers and staff to report any incident that involves adult intervention
- Protocol should be put in place for parent notification of incidents involving their children.
- Need for staff training on how to respond to occurrences of inappropriate conduct and understanding of reporting requirements.

DIRECTOR'S REPORT

- See attached

STAFF REPRESENTATIVE REPORT

- The students in grades 7 and 8 will be going to Princeton Blair's Town Camp on Thursday and Friday
- Working on Math with lower grades to improve test scores
- Requested assistance from the Board for the rising costs of health insurance

BUSINESS MANAGER'S REPORT

Ms. Macon Presents the following:

- October 2017 Check Register
- Payrolls of September 15 and September 30, 2017
- Treasurer Report and Cash Report – July 2017 and August 2017
- Board Secretary Report (all funds) – July 2017 and August 2017

“Pursuant to NJAC 6-20-2, 12(E), we certify that as of September 30,, 2017 the Business Manager's monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”

NEW BUSINESS

- The issues raised by the parents regarding the bullying protocol have been addressed. The school parents have access to the Anonymous Bulling Form on the school website. The school social worker will ensure all students have access to the Anonymous Bulling Form and placement of the completed form.

RESOLUTIONS

- a. Resolution accepting FY17 Audit Report
- b. Resolution accepting resignation of Robert Doria, School Business Administrator
- c. Resolution appointing Kathy Mone as School Business Administrator
- d. Resolution approving 3rd grade field trip to the Montclair Art Museum
- e. Resolution approving Adam Froimowitz as the 2017-18 Track Coach
- f. Resolution approving Shaquana Ferguson as 2017-18 Athletic Coordinator

- g. Resolution appointing Michelle Trinidad as a paraprofessional for the 2017-18 school year
- h. Resolution appointing Vanetta Rivera as a paraprofessional for the 2017-18 school year
- i. Resolution approving termination of employee

Motion made by Ms. Schreiber, seconded by Mr. Ballantyne, for the Board of Trustees to approve the above-stated Resolutions and Business Manager's Report.

Voice vote: Ayes: 8 Nays: xx Absent: 1 Motion carried by majority

COMMITTEE REPORTS

Finance Committee

- Nothing to report.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- Work session to identify key responsibilities, qualifications and qualities needed by the school director for the search process.

Nominating Committee

- Nothing to report.

Outreach Committee

- Nothing to report.

Academic Committee

- Nothing to report.

Fundraising Committee

- Nothing to report.

ADJOURNMENT

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is November 27, 2017.

Document prepared by:
Diane M. Macon
October 23, 2017