

# Elysian

Charter School of Hoboken

1460 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm. on Monday, March 27, 2017, 1460 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:05 p.m.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Mr. Paul Ballantyne  
Mr. Eduardo Gonzalez  
Ms. Malin Kallberg-Shroff  
Ms. Mary Kelly  
Mr. Ken Nilsen (incoming, non-voting)  
Ms. Jennifer O’Callaghan  
Ms. AnneMarie Schreiber  
Ms. Alison Ziegler  
Mr. Brian Blake (incoming, non-voting)

Absent: Ms. Ashley Depascale-Lore (outgoing)  
Ms. Pamela Strell (outgoing)

Also in attendance:

Dr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Melissa Landera, Staff Representative  
Ms. Susan Gilbertson, Staff, Food Services Director  
Ms. Lynn Kluepfel, Staff  
Ms. Joanna Weintraub, Staff  
Mr. Herman Weintraub  
Ms. RoseMary McAleer, Recording Secretary

## **NEW BUSINESS**

- Nomination for Chairperson  
Ms. Schreiber nominates Mr. Eduardo Gonzalez, Ms. Ziegler seconds  
Voice vote: Ayes: 6 Nays: 0 Absent: 0 Motion carried by majority.
- Nomination for Vice Chairperson  
Ms. Ziegler nominates Ms. AnneMarie Schreiber, Mr. Gonzalez seconds  
Voice vote: Ayes: 6 Nays: 0 Absent: 0 Motion carried by majority.
- Nomination for Treasurer  
Ms. Schreiber nominates Ms. Alison Ziegler, Mr. Gonzalez seconds  
Voice vote: Ayes: 6 Nays: 0 Absent: 0 Motion carried by majority.

## **MINUTES**

### **Minutes of February 27, 2017**

Motion made by Ms. Ziegler and seconded by Ms. O'Callaghan, for the Board of Trustees to approve the minutes held February 27, 2017, subject to change of school address

Voice vote: Ayes: 6 Nays: 0 Absent: 0 Motion carried by majority.

## **NEW BUSINESS**

No new business

## **DIRECTOR'S REPORT**

- Ms. Gilbertson discusses lunch program alternatives.
- Update on summer camp. Don't have the minimum required. Will send out emails to families; considering opening to the public depending on response.
- See attached

## **STAFF REPRESENTATIVE REPORT**

- Preparing for Parent/Teacher conferences
- Submitted forms for clubs
- 8<sup>th</sup> grade graduation is June 21, 2017
- Appreciate the time taken and considerations for compensation

## **BUSINESS MANAGER'S REPORT**

Ms. Macon Presents the following:

- March 2017 Check Register
- Payrolls of February, 2017
- Treasurer Report and Cash Report – February 2017
- Board Secretary Report (all funds) – February 2017

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of February 28, 2017 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

## **RESOLUTIONS**

- a. Resolution Approving Preliminary FY2018 School Budget
- b. Resolution Approving the 2017-18 School Calendar
- c. Resolution Approving the 2017-18 Board of Trustee meeting dates
- d. Resolution Approving Special Education Summer School
- e. Resolution Approving New Board officers
- f. Resolution Approving Spring Track Coach
- g. Resolution Approving State Required Addendum to Special Education Policy 6171.4
- h. Resolution Approving First Grade Class Trip for Hudson Park

Motion made by Ms. Kallberg-Shroff, seconded by Mr. Ballantyne, for the Board of Trustees to approve the above-stated Resolutions and Business Manager's Report.

Voice vote: Ayes: 6 Nays: 0 Absent: 0 Motion carried by majority.

### **COMMITTEE REPORTS**

#### Finance Committee

- Nothing to report.

#### Facilities Committee

- Nothing to report.

#### Planning Committee

- Nothing to report.

#### Personnel Committee

- Nothing to report.

#### Nominating Committee

- Nothing to report.

#### Outreach Committee

- Nothing to report.

#### Academic Committee

- Ms. Kallberg-Shroff distributed the Academic Committee Survey.

#### Fundraising Committee

- Nothing to report.

### **ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is April 24, 2017.

Document prepared by:  
RoseMary McAleer  
March 27, 2017