

# Elysian

Charter School of Hoboken

1460 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, April 23, 2018, 1460 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:10 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Ms. Maria Badali  
Mr. Paul Ballantyne  
Mr. Brian Blake  
Mr. Eduardo Gonzalez  
Mr. Ken Nilsen  
Ms. Jennifer O’Callaghan  
Ms. Andrea O’Connor  
Ms. Diane Sasso  
Ms. Alison Ziegler

Absent: none

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Lynn Kluepfel, Staff  
Ms. Hillary Quist, Staff, Staff Representative  
Ms. RoseMary McAleer, Recording Secretary  
Mr. Harsha Purandare, Parent

## **MINUTES OF THE PUBLIC SESSION HELD MARCH 26, 2018**

Motion made by Ms. Ziegler and seconded by Ms. O’Callaghan, for the Board of Trustees to approve the minutes held March 26, 2018.

Voice vote: Ayes: 6 Nays: 0 Absent: 0 Abstention: 2 Motion carried by majority.

## **EXECUTIVE CLOSED SESSION**

Motion made by Ms. Ziegler, seconded by Mr. Blake, for the Board of Trustees to move into Executive Closed Session to discuss legal matters.

Voice vote: Ayes: 8 Absent: 0 Motion carried by majority.

Motion made by Mr. Ballantyne, seconded by Ms. Ziegler, for the Board of Trustees to come out of Executive Closed Session.

Voice vote: Ayes: 8 Absent: 0 Motion carried by majority.

**DIRECTOR'S REPORT**

- See attached

**STAFF REPRESENTATIVE REPORT**

- Testing taking place
- Discussed class projects

**NEW BUSINESS**

- Transition New Director

**BUSINESS MANAGER'S REPORT**

Ms. Macon Presents the following:

- Check Register April 2018
- Payrolls of March 15, 2018 and March 30, 2018
- Treasurer Report and Cash Report – March 2018
- Board Secretary (all funds) – March 2018

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of March 30, 2018 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

**RESOLUTIONS**

- a. Resolution approving Board Committee Members
- b. Resolution approving school bank account signers
- c. Resolution approving employee salaries/contracts for the 2018-19 school year
- d. Resolution approving the appointment of Susan Grierson and Intern Director for June 2018
- e. Resolution approving resignations of staff members
- f. Resolution approving April bills
- g. Resolution approving admission of students to school
- h. Resolution approving paternity leave for Adam Froimowitz

Motion made by Mr. Ballantyne, seconded by Mr. Nilsen, for the Board of Trustees to approve the Business Manager’s Report and Resolutions A through H.

Voice vote: Ayes: 8 Nays: 0 Absent: 0 Motion carried by majority.

**COMMITTEE REPORTS**

Finance Committee

- Ms. Macon informed the board she will be researching other healthcare options.
- Researching new lunch program.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- First reading – Maternity Leave Policy
- Grierson Press Release

Nominating Committee

- Nothing to report.

Outreach Committee

- Nothing to report.

Academic Committee

- Nothing to report.

Fundraising Committee

- Nothing to report.

Search Committee

- Nothing to report.

**EXECUTIVE CLOSED SESSION**

Motion made by Mr. Blake, seconded by Ms. Ziegler for the Board of Trustees to move into Executive Closed Session to discuss legal and personnel matters.

Voice vote: Ayes: 8 Absent: 0 Motion carried by majority.

Motion made by K Nisen, seconded by Diane Sasso, for the Board of Trustees to come out of Executive Closed Session.

Voice vote: Ayes: 8 Absent: 0 Motion carried by majority.

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is May 21, 2018.

Document prepared by:  
RoseMary McAleer  
April 23, 2018