

# Elysian

Charter School of Hoboken

301 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, November 23, 2015, in the Rue Building at 301 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:10 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Ms. Laura Acocella  
Mr. Eduardo Gonzalez  
Ms. Jennifer O’Callaghan  
Ms. AnneMarie Schreiber  
Mr. Nick Shroff  
Ms. Jeri Slavin  
Ms. Alison Ziegler  
Ms. Ashley Depascale-Lore

Absent: Ms. Pamela Strell

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Hillary Quist, Staff Representative  
Ms. RoseMary McAleer, Recording Secretary

## **MINUTES**

### **Minutes of November 23, 2015**

Motion made by Ms. Schreiber and seconded by Ms. Ziegler, for the Board of Trustees to approve the minutes held October 28, 2015.

Voice vote: Ayes: 6 Absent: 1 Abstention: 1 Motion carried by majority.

## **NEW BUSINESS**

- Ann Murphy spoke on:
  - Strategic Plan, into the second year of the 5-year plan
  - Family Survey

## **DIRECTOR’S REPORT**

- See attached

**STAFF REPRESENTATIVE REPORT**

- Parent/teacher conferences have been ongoing for the past two weeks
- Talking to students and parents about high schools, visiting schools and educating them on their options
- 8<sup>th</sup> grade girls attended a Women Leadership conference. All Hoboken school 8<sup>th</sup> grade girls were invited.
- Charter school renewal walk-through takes place on January 25, 2016.

**BUSINESS MANAGER’S REPORT**

Ms. Macon Presents the following:

- Payroll of October 15 and October 30, 2015
- November 2015 Check Register
- September and October 2015 Treasurer Report and Cash Report
- September and October 2015 Board Secretary Report – all funds
- Transfer Report
- Revised 2015-16 Budget based upon October 15<sup>th</sup> Count

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of October 31, 2015, the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

**RESOLUTIONS**

- a. Resolution Approving Revised FY16 Budget
- b. Resolution Approving October Check Register and Financial Reports
- c. Resolution Approving Michael Khakula as Substitute Teachers
- d. Resolution Approving Ashley Shirazi as a Paraprofessional
- e. Resolution Approving the Appointment of Pamela Gorode as Enrichment Club Coordinator
- f. Resolution Approving the Submission of the Annual Charter School Fiscal Questionnaire

Motion made by Ms. Ziegler, seconded by Ms. Acocella, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 8 Absent: 1 Motion carried by majority.

**COMMITTEE REPORTS**

Finance Committee

- Nothing to report.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- Nothing to report.

Nominating Committee

- Nothing to report.

Outreach Committee

- Nothing to report

Academic Committee

- Nothing to report.

Fundraising Committee

- Nothing to report.

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is December 21, 2015.

Document prepared by:  
RoseMary McAleer  
November 23, 2015