

# Elysian

Charter School of Hoboken

301 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, October 26, 2015, in the Rue Building at 301 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:10 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Ms. Laura Acocella  
Mr. Eduardo Gonzalez  
Ms. Jennifer O’Callaghan  
Ms. AnneMarie Schreiber  
Mr. Nick Shroff  
Ms. Jeri Slavin  
Ms. Pamela Strell  
Ms. Alison Ziegler

Absent: Ms. Ashley Depascale-Lore

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Melissa Landera, Staff Representative  
Ms. RoseMary McAleer, Recording Secretary

## **MINUTES**

### **Minutes of September 28, 2015**

Motion made by Ms. Schreiber and seconded by Ms. Ziegler, for the Board of Trustees to approve the minutes held September 28, 2015.

Voice vote: Ayes: 7 Absent: 1 Motion carried by majority.

## **PUBLIC COMMENT**

- None

## **NEW BUSINESS**

- Discussion of the Enrichment Club Program policies and procedures
- Ms. Jennifer O’Callaghan researched other schools’ clubs and saw an extensive club offering while making a profit. The schools utilized the school staff who are paid.
  - Ideas needed:

- How to get teachers more involved (asked Melissa Lander to speak to the teachers)
- Payment regarding students already in aftercare
- Better offerings for older students
- Has a list of clubs offered by other schools.
- Will reach out to class parents for thoughts.
- Scholarships will still be used for students who cannot otherwise afford to attend.
- After paying club leaders and scholarships, extra money went to the school.

### **DIRECTOR'S REPORT**

- See attached

### **STAFF REPRESENTATIVE REPORT**

- The first part of the Charter Renewal has been completed. Committees had been formed to completed the different sections. The next part will be the site visit. Teachers will meet to prepare/be ready.
- Teachers are happy with the new school.
- Discussing Professional Development. The Reading and Writing consultant will return.
- A Homework Committee has been formed to discuss philosophy/common goals, find more consistency in the goals and ideas amongst the grades.
- Hillary Quist is forming a Staff Math Team.
- Parent/Teacher conferences are coming up.

### **BUSINESS MANAGER'S REPORT**

Ms. Macon Presents the following:

- Payroll of September 15 and September 30, 2015
- October 2015 Check Register
- August 2015 Treasurer Report and Cash Report
- August 2015 Board Secretary Report – all funds

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of September 30, 2015, the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

### **RESOLUTIONS**

- a. Resolution Appointing Basketball Coaches
- b. Resolution Appointing Cristina Francisco as the Leave Replacement Teacher for Grade 5, Emily McIntosh
- c. Resolution Approving October Check Register and Financial Reports
- d. Resolution Appointing New Jersey Schools Insurance group as Risk Management broker
- e. Resolution Hiring ACCES NJ CAN Services to provide janitorial services

Motion made by Ms. Slavin, seconded by Ms. Acocella, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 7 Absent: 1 Motion carried by majority.

**COMMITTEE REPORTS**

Finance Committee

- Nothing to report.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- Nothing to report.

Nominating Committee

- Nothing to report.

Outreach Committee

- Will set up a table at the football games of the 7/8 year old division.

Academic Committee

- Nothing to report.

Fundraising Committee

- Nothing to report.

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is November 23, 2014.

Document prepared by:  
RoseMary McAleer  
October 28, 2015