

# Elysian

Charter School of Hoboken

1460 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, August 28, 2017, 1460 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Ms. Schreiber at 7:10 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Ms. Maria Badali  
Mr. Brian Blake  
Mr. Eduardo Gonzalez  
Ms. Mary Kelly  
Mr. Ken Nilsen  
Ms. Jennifer O’Callaghan  
Ms. AnneMarie Schreiber

Absent: Mr. Paul Ballantyne  
Ms. Alison Ziegler

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Melissa Landera, Staff Representative  
Ms. Lynn Kluepfel, Staff  
Ms. Joanna Weintraub, Staff  
Ms. RoseMary McAleer, Recording Secretary  
Ms. Saira Soto, Parent  
Ms. Pamela Strell, Parent  
Ms. Lynn Kluepfel  
Mr. Danny Spiegel

## **NEW BUSINESS**

- Swearing in of the new member, Ms. Maria Badali
- Ms. Soto and Ms. Strell requested guidance and additional assistance with the high school entrance process and essay writing for high school applications, with Ms. Minsky and also outside of school hours.
- Ms. Strell discussed a bullying incident involving her son and the experience with ECS on this incident. Requested more feedback for parents.
- Ms. Strell suggests the hiring of an Assistant Director.
- Mr. Spiegel would like electronic devices to be restricted 100% from afterschool program.

**MINUTES**

**Minutes of the Public Session held August 28, 2017**

Motion made by Ms. O’Callaghan and seconded by Mr. Nilsen, for the Board of Trustees to approve the minutes held August 28, 2017.

Voice vote: Ayes: 5 Nays: 0 Absent: 2 Abstention: 1 (Ms. Baldi was not a voting member at the time of this vote.) Motion carried by majority.

**DIRECTOR’S REPORT**

- See attached

**STAFF REPRESENTATIVE REPORT**

- Working on Math and Reading Assessments
- Liberty Science Center will return twice during the school year as a check in
- Working on in-house Math training for the Math program
- 6<sup>th</sup> grade working on the STEAM project
- Working on 20 Year Initiative
- Enrichment Club forms distributed for club proposals
- CPR training completed

**BUSINESS MANAGER’S REPORT**

Ms. Macon Presents the following:

- September 2017 Check Register
- Payrolls of August 15 and August 30, 2017
- Treasurer Report and Cash Report – Pending audit
- Board Secretary Report (all funds) – Pending audit

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of August 30, 2017 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

**RESOLUTIONS**

- a. Resolution approving Coaching Stipend for 2017-18 Track Coach
- b. Resolution approving Coaching Stipend for 2017-18 Rugby Coach
- c. Resolution approving 2017-18 student field trips
- d. Resolution approving 2017-18 school year supplemental pay
- e. Resolution approving Deborah Keyser-Rosner as school safety specialist
- f. Resolution approving contract with PromptMD for school physician services
- g. Resolution approving contract with Horizon Health Care for substitute nursing services
- h. Resolution approving hiring Vanetta Rivera as a substitute aid for 2017-18 school year

Motion made by Ms. Schreiber, seconded by Ms. O’Callaghan, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 6 Nays: xx Absent: 2 Motion carried by majority.

- i. Resolution designating Elysian Charter a Peanut and Nut Free School

Motion made by Ms. Kelly, seconded by Ms. O’Callaghan, for the Board of Trustees to approve the above-stated Resolutions and Business Manager’s Report.

Voice vote: Ayes: 4 Nays: 1 (Mr. Nilsen) Absent: 2 Abstention: 2 (Ms. Baladi, Ms. Schreiber) Motion carried by majority.

**COMMITTEE REPORTS**

- Reading of proposed change to Critical Policy – File #4112.6/4212.6

Finance Committee

- Nothing to report.

Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

- Nothing to report.

Nominating Committee

- Nothing to report.

Outreach Committee

- Nothing to report.

Academic Committee

- Nothing to report.

Fundraising Committee

- Nothing to report.

Vote to move into Closed Executive Session

Motion made by Ms. Schreiber, seconded by Mr. Nilsen

Voice vote: Ayes: 6 Absent: 3 Motion carried by majority.

Vote to come out of Closed Executive Session

Motion made by Maria Badali, seconded by Brian Blake

Voice vote: Ayes: 6 Absent: 3 Motion carried by majority.

**RESOLUTIONS**

Resolution approving awarding Pam Gorode a bonus for the 2016-17 Enrichment Club Program

Resolution approving Pam Gorode as Enrichment Club Coordinator for 2017-18 school year

Motion made by Mr. Nilsen, seconded by Mr. Blake, for the Board of Trustees to approve the above-stated Resolutions.

Voice vote: Ayes: 6 Nays: xx Absent: 2 Motion carried by majority

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is October 23, 2017.

Document prepared by:  
RoseMary McAleer  
September 25, 2017