

# Elysian

Charter School of Hoboken

1460 Garden Street • Hoboken, NJ • 07030

There was a meeting of the Elysian Charter School of Hoboken Board of Trustees at 7:00 pm on Monday, May 21, 2018, 1460 Garden Street, Hoboken, NJ 07030. The Board met in Open session.

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and posted.”

## **CALL TO ORDER**

The meeting was called to order by Mr. Gonzalez at 7:15 pm.

## **ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Ms. Maria Badali  
Mr. Paul Ballantyne  
Mr. Brian Blake  
Mr. Eduardo Gonzalez  
Mr. Ken Nilsen  
Ms. Jennifer O’Callaghan  
Ms. Andrea O’Connor  
Ms. Diane Sasso  
Ms. Alison Ziegler

Absent:

Also in attendance:

Mr. Harry Laub, Director  
Ms. Diane Macon, Business Manager  
Ms. Melissa Landera, Staff Representative  
Ms. Susan Gilbertson, Staff  
Ms. Lynn Kluepfel, Staff  
Ms. RoseMary McAleer, Recording Secretary

## **NEW BUSINESS**

- Genuine Foods representative

## **MINUTES OF THE PUBLIC SESSION HELD APRIL 23, 2018**

Motion made by Ms. Ziegler and seconded by Ms. Sasso, for the Board of Trustees to approve the minutes held April 23, 2018.

Voice vote: Ayes: 7 Nays: 0 Absent: 1 Motion carried by majority.

## **DIRECTOR’S REPORT**

- First reading of Student Attendance Policy – File Code 5113
- See attached

## **STAFF REPRESENTATIVE REPORT**

- Homecoming
- Graduation

- Class trips
- Liberty Science Center visited for consultations re: Next Gen Science Standards
- Visiting Behaviorist led two workshops. Will be returning.
- ECS students will participate in a rugby tournament
- School play
- Hudson County Sewer Authority speaker
- Fundraisers
- Spring Fling

### **BUSINESS MANAGER’S REPORT**

Ms. Macon Presents the following:

- Check Register May 2018
- Payrolls of April 15, 2018 and April 30, 2018
- Treasurer Report and Cash Report – April 2018
- Board Secretary (all funds) – April 2018

*“Pursuant to NJAC 6-20-2, 12(E), we certify that as of April 30, 2018 the Business Manager’s monthly financial report did not reflect an over-expenditure in any of the major accounts or funds, and based on anticipated revenue projected by School Administrators, the appropriation balances reflected on this report on the advice of school officials, we have no reason to doubt that the Board of Trustees will have sufficient funds available to meet its financial obligations for the remainder of the year.”*

### **RESOLUTIONS**

- a. Resolution approving merit bonus to Harry Laub, Ph.D. Director
- b. Resolution approving 2018-2019 school year calendar
- c. Resolution approving the submission of the Safety Grant Application
- d. Resolution approving child care leave policy for employee handbook
- e. Resolution approving contract with Bayada Nurses for substitute school nurses
- f. Resolution approving HVAC yearly maintenance contract
- g. Resolution approving leasing contract with NYC Sports LLC
- h. Resolution approving 2018-2019 school year board meeting dates
- i. Resolution approving entering into a contract with Donohue, Gironde, Doria & Tomkins, LLC
- j. Resolution approving the resignation of Joanna Weintraub
- k. Resolution approving May bill payments

Motion made by Mr. Ballantyne, seconded by Ms. Ziegler, for the Board of Trustees to approve the Business Manager’s Report and Resolutions A through K.

Voice vote: Ayes: 8 Nays: 0 Absent: 0 Motion carried by majority.

### **COMMITTEE REPORTS**

#### Finance Committee

- Nothing to report.

#### Facilities Committee

- Nothing to report.

Planning Committee

- Nothing to report.

Personnel Committee

Met in May and covered:

- Final Child Care Leave Policy
- Formation of a School Sports Committee
- Staff openings/leave replacements
- Transition process with the leaving of Mr, Laub and Ms. Grierson coming in
- Resignations/moving quickly on new hires
- Instituting a more formal process for handling resumes
- Looking into 7<sup>th</sup> and 8<sup>th</sup> grade seminars for the next school year

Nominating Committee

- Nothing to report.

Outreach Committee

- Nothing to report.

Academic Committee

- Nothing to report.

Fundraising Committee

- Nothing to report.

Search Committee

- Nothing to report.

**ADJOURNMENT**

There being no other business to come before the Board, the meeting is adjourned.

The date of the next Regular Members meeting is June 18, 2018.

Document prepared by:  
RoseMary McAleer  
May 21, 2018