

MEETING MINUTES – Monday, March 25, 2019

A Public Session of the Elysian Charter School of Hoboken Board of Trustees will be held on Monday, March 25, 2019 at the Elysian Charter School, 1460 Garden St., Hoboken, NJ. at 7:00 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 21, 2018.. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at www.ecsnj.org and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

1. Roll Call

Voting Members	Role	Present	Absent
Eduardo Gonzalez	President	x	
Jennifer O'Callaghan	Vice-President	x	
Alison Ziegler	Treasurer	x	
Andrea O'Connor	Trustee	x	
Paul Ballantyne	Trustee		x
Maria Badali	Trustee	x	
Diane Sasso	Trustee	x	
Brian Blake	Trustee	x	
Ken Nilsen	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Diane M Macon	Business Manager	x	
Amanda Tripp	Faculty Representative	x	
Lauren Barker	Faculty Representative	x	
Lynn Kluepfel	Staff	x	
Vanetta Rivera	Staff	x	
Jeffrey Belton	Staff	x	

2. Motion for Elysian Charter School, Board of Trustees to accept the minutes from February 28, 2019

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Eduardo Gonzalez		x				Maria Badali		x			
Jennifer O'Callaghan		x				Diane Sasso	1	x			
Alison Ziegler				x		Brian Blake		x			
Andrea O'Connor		x				Ken Nilsen	2	x			
Paul Ballantyne					x						

3. Election of New Officers

Vote for Chair

Mr. Blake nominates Ms. O’Callaghan, Ms. Ziegler seconds. All vote yes.

Vote for Vice Chair

Ms. O’Callaghan nominates Mr. Blake. Ms. Badali seconds. All vote yes.

Vote for Finance Chair

Ms. O’Callaghan nominates Mr. Glynn, Mr. Blake seconds. All vote yes.

4. Assigning of Committee Members (see attached)

5. Public Comment

The meeting is open to the public for comment on items on or off the agenda.

(Limited to 5 minutes per person).

6. Director’s Report (see attached)

7. Faculty Representative Report - Amanda Tripp/Lauren Barker

- Staff was very pleased with the PD on Poetry (Berit Gordon) – “awesome”, “empowering.” Great recommendations on using poetry as a prompt to get students writing more.
- 6th grade working on their ‘extreme’ vacation project
- 5th grade began the States project
- Many grades beginning their test prep – also working on typing/tech aspect to get kids more comfortable taking the test.

8. Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

Finance:

- A. Resolved that the Board of Trustees approve the Payroll Report of February 15, 2019 in the amount of \$144,708.86.
- B. Resolved that the Board of Trustees approve the Payroll Report of February 28, 2019 in the amount of \$141,677.09.
- C. Resolved that the Board of Trustees approve the March 2019 Check Register in the total amount of \$446,219.58.
- D. Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July and August 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

Diane M. Macon gave a presentation on the proposed 2019-20 budget.

- E. Resolved on the recommendation of the Director that the Board of Trustees approves the FY20 Budget for submission to the New Jersey Department of Education.
- F. Resolved that the Board of Trustees of Elysian Charter School approve the following individuals as authorized check signers on the Operating, Payroll, Payroll Agency, Lunch, Student, Afterschool and Club school bank accounts with Kearney Bank beginning April 1, 2019.

NAME	OFFICE
Jennifer O’Callaghan	Chair
Maria Badali	Trustee
Diane M. Macon	Board Secretary

Personnel:

- G. Resolved on the recommendation of the Director that the Board of Trustees approves Megan DeSombre as the leave replacement Grade 7 science teacher beginning March 11, 2019 through June 30, 2019 at the pro-rated salary of \$47,807.00. Upon the return of the Grade 7 science teacher Ms. Maxwell, Megan DeSombre will be reassigned to her position as a full time substitute teacher at a salary of \$19,800.00.
- H. Resolved on the recommendation of the Director that the Board of Trustees approves the hiring of the following substitute school nurse on an as needed basis at the rate of \$250.00 per day for the hours of 8:30am – 3:00pm.

Marlene Gay

Curriculum/Special Education:

Facilities:

Governance:

- I. The Elysian Charter School Board of Trustees hereby certifies the 2019 Board of Trustee election results and recognizes the following three candidates as those with the highest votes and who will be in office from March 25, 2019 to March 22, 2022.

Maria Badali
Chris DeFilippis
Daniel Glynn

- J. Resolved that the following board members are elected to serve as officers of the Elysian Charter School Board for the ensuing year or until their successors are duly noted and qualified.

<u>NAME</u>	<u>OFFICE</u>
Jennifer O'Callaghan	Chair
Brian Blake	Vice Chair
Daniel Glynn	Treasurer

K. Resolved that the following board members are assigned to Elysian Charter School Board Advisory Committees for the ensuing year or until their successors are duly noted and qualified as per attached listing.

Miscellaneous:

L. Resolved upon the recommendation of the Director that the Board of Trustees authorizes entering into a lease with Next Basket Wins LLC, to hold a basketball camp in the gym for one week. The camp will be held Monday, July 8, 2019 through Friday July 12, 2019 for the hours of 8:00am – 5:00 pm. The lease payment will be \$4,050.00 (9 hours per day at the rate of \$90.00 per hour) Next Basket Wins LLC will also hire a school receptionist at the rate of \$15.00 per hour.

1. Presentation of Committee Reports

2. New Business (Chris DeFilippis)
 - Chris spoke about the petition generated for the Rebuild by Design park project and the importance of getting the petition to those outside of the Elysian community for greater impact.

3. Motion approving resolution A through L

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Brian Blake	1	x			
Alison Ziegler		x				Ken Nilsen		x			
Andrea O'Connorr		x				Chris DeFilippis				x	
Maria Badali		x				Daniel Glynn				x	
Diane Sasso	2	x									

10. Adjournment into Executive Session

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Brian Blake	2	x			
Alison Ziegler		x				Ken Nilsen		x			
Andrea O'Connor		x				Chris DeFilippis				x	
Maria Badali	1	x				Daniel Glynn				x	
Diane Sasso		x									

The Board of Trustees of the Elysian Charter School hereby adjourns to Executive Session in compliance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, for discussing staff non-renewal. The minutes of the discussion during Executive Session will be available to the public when the Board of Trustees pursuant to N.J.S.A. 47 has approved such minutes: *1A-1.1 and the need for confidentiality no longer exists.*

11. Reconvene Public Session/Report from Executive Session (If Applicable)

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Brian Blake	1	x			
Alison Ziegler		x				Ken Nilsen		x			
Andrea O'Connor	2	x				Chris DeFilippis				x	
Maria Badali		x				Daniel Glynn				x	
Diane Sasso		x									

~~M. Resolved upon the recommendation of the Director that the Board of Trustees authorizes the elimination of five paraprofessional positions.~~ Resolution tabled

12 Motion tabling Resolution M to Special Board meeting on April 3, 2019 at 7:45am

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Brian Blake		x			
Alison Ziegler	2	x				Ken Nilsen	1	x			
Andrea O'Connor		x				Chris DeFilippis				x	
Maria Badali		x				Daniel Glynn				x	
Diane Sasso		x									

13. Adjournment of Meeting -

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Brian Blake	2	x			
Alison Ziegler		x				Ken Nilsen		x			
Andrea O'Connor	1	x				Chris DeFilippis				x	
Maria Badali		x				Daniel Glynn				x	
Diane Sasso		x									