

## MONTHLY AGENDA – Tuesday, October 29, 2019

A Public Session of the Elysian Charter School of Hoboken Board of Trustees will be held on Tuesday, October 29, 2019 at the Elysian Charter School, 1460 Garden St., Hoboken, NJ. at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2019. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at [www.ecsnj.org](http://www.ecsnj.org) and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

### Call to Order by Board Chair -

#### I. Roll Call

Voting Members	Role	Present	Absent
Jennifer O'Callaghan	Chair	x	
Brian Blake	Vice-Chair	x	
Daniel Glynn	Treasurer	x	
Alison Ziegler	Trustee	x	
Andrea O'Connor	Trustee	x	
Maria Badali	Trustee	x	
Diane Sasso	Trustee	x	
Ken Nilsen	Trustee	x	
Chris DeFilippis	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Diane M Macon	Business Manager	x	
Ashley Shirazi	Faculty Representative	x	
Samantha Leone	Faculty Representative	x	

#### II. Motion for Elysian Charter School Board of Trustees to accept the minutes from July 22, 2019

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake	1					Diane Sasso		x			
Daniel Glynn	2					Ken Nilsen		x			
Alison Ziegler				x		Chris DeFilippis		x			
Andrea O'Connor		x									

#### III. Public Comment

Hillary suggested that the School Information Report, provided by the New Jersey Charter School Association, be rewritten to more accurately reflect the current state of the school. It was also suggested that an exploratory committee be formed to research other possible sites for the school that may lessen our facilities expenses.

#### IV. Director's Report (attached)

Diane Macon shared that the audit is currently in progress and going well. The auditor will present his initial report at the November Board meeting.

Renovations in the new lobby reception area are nearing completion.

V. Faculty Representative Report:

The 2<sup>nd</sup> grade has completed their first unit in the Readers Workshop program with great success and are looking forward to the next unit. They shared their good reading habits at the first community meeting.

The 3<sup>rd</sup> grade created their own class book, based on “Dear Teacher,” which will be published specifically for the class by Scholastic. Tara shared that the entire staff has, or will be, completing their Suicide Prevention Training. Samantha Leone read a letter, on behalf of the staff, sharing their concerns over not having received a salary increase in 3 years and asking for a status update on the same.

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

**Finance:**

1. Resolved that the Board of Trustees approves the Payroll Report of September 13, 2019 in the amount of \$125,557.57.
2. Resolved that the Board of Trustees approves the Payroll Report of September 30, 2019 in the amount of \$125,321,51,.
3. Resolved that the Board of Trustees approves the September through October 25 2019 Check Register in amount of \$843,175.82.
4. Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for July and August, 2019 as per attached.

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of August 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

**Personnel:**

5. Resolved that the Board of Trustees approves hiring Frank Giallombardo as the Part Time ESL Teacher at the rate of \$45.00 per hour once a week for approximately 5 hours per week, with no benefits for the 2019-2020 school year.
6. Resolved that the Board of Trustees approves the correction to the Mile Square Theater Contract for Services of Derrick Ladson as Dance Instructor/Arts Coordinator from \$30,000.00 annually to the rate of \$35,000.00 annually.

**Curriculum/Special Education:**

**Facilities:**

**Governance:**

**Miscellaneous:**

7. Resolved that the Board of Trustees approves entering into a contract with Kristy Leader, M.S.Ed SAS to provide Anti-Bias Training. The training will be three 45-60 minute small group sessions with students; one Staff meeting for one hour; one follow up meeting; letter to parents, books and curriculum ideas for continuing discussion at the total amount of \$700.00.

8. Resolved that the Board of Trustees approves entering into a contract with Charlene Marchese to provide Bridges Math professional development for teachers in grades K-8 on November 7<sup>th</sup> and 8<sup>th</sup>, 2019 from 8:30am – 3:30pm at the total amount of \$2,400.00.

9. Resolved that the Board of Trustees approves entering into a contract with Erica Denman, Independent Readers & Writers, LLC. to provide Language Arts (reading and writing) professional development for Grades 7 & 8 for two days at the total amount of \$1,850.00.

10. Resolved that the Board of Trustees approves entering into a contract with Hannah Schneewind to provide Language Arts (reading and writing) professional development for Grades K – 6 for three days at the total amount of \$2,050.00.

VI. Presentation of Committee Reports

Finance Committee: Dan Glynn spoke of his conversation with the NJ Charter School Association and the help they can provide if we decide to proceed with an increase in enrollment.

Personnel Committee: Thank you to the staff members (Roberto, Jessica, Derrick) who stepped up to cover positions until new hires were able to start.

School Survey – Tabled until next meeting.

Fundraising: Fantastic response to the upcoming Harlem Wizards fundraising event that is being jointly hosted by all Hoboken Charter Schools.

VII. New Business -

Enrollment: The Board presented the idea of possibly increasing our enrollment numbers to add either 2 or 4 students to each class to help with the school’s financial sustainability. It was then presented to the staff at the weekly staff meeting to open up a discussion on the pros and cons of making such a move.

VIII. Motion approving resolution 1 through 10

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake		x				Diane Sasso		x			
Daniel Glynn	2					Ken Nilsen	1				
Alison Ziegler		x				Chris DeFilippis		x			
Andrea O'Connor		x									

IX. Motion to move into public session

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake		x				Diane Sasso		x			
Daniel Glynn		x				Ken Nilsen	2				
Alison Ziegler	1					Chris DeFilippis		x			
Andrea O'Connor		x									

Public Comment: Lynn Kleupfel addressed her concern over the logistics of classroom space if we increase enrollment and how this would impact the “open” areas where blocks and rugs are now placed.

X. Motion to move out of public session

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake		x				Diane Sasso		x			
Daniel Glynn		x				Ken Nilsen	2				
Alison Ziegler	1					Chris DeFilippis		x			
Andrea O'Connor		x									

XI. Adjournment of Meeting of Tuesday, October 29, 2019 – Time: \_\_8:35 PM \_\_\_\_\_

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake	1					Diane Sasso		x			
Daniel Glynn		x				Ken Nilsen	2				
Alison Ziegler		x				Chris DeFilippis		x			
Andrea O'Connor		x									