

Meeting Minutes – Monday, September 10, 2019

A Public Session of the Elysian Charter School of Hoboken Board of Trustees was held on Monday, September 10, 2019 at the Elysian Charter School, 1460 Garden St., Hoboken, NJ. at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2019. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at www.ecsnj.org and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

I. Roll Call

Voting Members	Role	Present	Absent
Jennifer O'Callaghan	Chair	x	
Brian Blake	Vice-Chair	x	
Daniel Glynn	Treasurer	x	
Alison Ziegler	Trustee		x
Andrea O'Connor	Trustee	x	
Maria Badali	Trustee	x	
Diane Sasso	Trustee	x	
Ken Nilsen	Trustee	x	
Chris DeFilippis	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Diane M Macon	Business Manager	x	
Lauren Barker	Faculty Representative	x	
Samantha Leone		x	

II. Motion for Elysian Charter School Board of Trustees to accept the minutes from July 22, 2019

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali	1				
Brian Blake	2					Diane Sasso		x			
Daniel Glynn		x				Ken Nilsen				x	
Alison Ziegler					x	Chris DeFilippis		x			
Andrea O'Connor		x									

III. Public Comment

The meeting is open to the public for comment on items on or off the agenda.
(Limited to 5 minutes per person). No public comment

IV. Director's Report (See attached)

Susan Gilbertson spoke of the renewal of Red Rabbit as our food service provider for the 2019-20 school year. There will be some changes to the delivery and preparation of the food (2 am – 6 am delivery) for this year.

V. Faculty Representative Report – Lauren said the staff is eager to begin with the Units of Study and Bridges math program. There is planned Professional Development for both Language Arts & Math in the upcoming months. There was a discussion about the appropriate use of technology and the need for both students and parents to be informed of our policy.

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

Finance:

1. Resolved that the Board of Trustees approves the Payroll Report of July 15, 2019 in the amount of \$17,832.36.
2. Resolved that the Board of Trustees approves the Payroll Report of July 30, 2019 in the amount of \$20,188.49.
3. Resolved that the Board of Trustees approves the Payroll Report of August 15, 2019 in the amount of \$45,178.49.
4. Resolved that the Board of Trustees approves the Payroll Report of August 30, 2019 in the amount of \$18,334.55
5. Resolved that the Board of Trustees approves the July through August 2019 Check Register in the total amount of \$365,170.72.
6. Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for June 2019, as per attached.

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 30, 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

Personnel:

7. Resolved that the Board of Trustees accepts the following teacher/staff resignations:
 - Amanda Tripp – Third Grade Teacher
 - Karen Drake – Spanish Teacher
 - Mary Bridget Maxwell – Middle School Science Teacher
 - Meghan DeSombre- Permanent Substitute Teacher
 - Nicole Berger – Art Teacher

8. Resolved that the Board of Trustees approves the following new teacher hires for the 2019-2020 school year:

Name	Position	Step	Salary
Holly Arnesen	MS Science Teacher	MA2	\$55,553.00 Prorated
Mariana Peralta	Spanish Teacher	BA3	\$51,247.00 Prorated
Kathleen Windram	Third Grade Teacher	BA1	\$47,807.00
Jill Schifter	Art Teacher	MA14	\$73,340.00 Prorated
Jessica Nieves	Permanent Substitute Teacher	n/a	\$19,800.00

9. Resolved that the Board of Trustees approves a salary increase for Samantha Leone, Special Education Teacher for the 2019-2020 school year from Step 4 BA - \$53,470.00 to Step 4 MA - \$60,000.00. Submitted proof of MA Degree.

10. Resolved that the Board of Trustees approves a stipend increase, based upon the difference in salary of a substitute teacher or a paraprofessional with a substitute license and a first year Step1 BA teacher salary, in the event the substitute or paraprofessional must assume the duties of a classroom teacher for an extended period of time.

11. Resolved that the Board of Trustees approves a stipend in the amount of \$1,472.35 per payroll to be paid to Roberto Rosa, Paraprofessional for substituting as the Middle School Science Teacher beginning September 1, 2019 until the Middle School Science Teacher official start date.

12. Resolved that the Board of Trustees approves a stipend in the amount of \$1,400.25 per payroll to be paid to Jessica Nieves, Permanent Substitute Teacher for substituting as the Spanish Teacher beginning September 1, 2019 until the Spanish Teacher official start date.

13. Resolved that the Board of Trustees approves a additional payment in the amount of \$71.15 per day to be paid to Mile Square Theater for the services of Derrick Ladson as substitute Art Teacher beginning September 3, 2019 until the Art Teacher official start date.

14. Resolved that the Board of Trustees approves the following individuals to be placed on the school substitute teacher list for the 2019-2020 school year at the rate of \$95.00 per day.
Pursuant to N.J.S.A. 18A.6-7 et.seq. Employment is conditional subject to the completion of a required criminal history background check.

Returning substitute teachers

Jaz Conlon
 Anne Maine
 Svetlana Margoulis
 Natalia Maurillo
 Alexandra W. Hilleary
 Elizabeth Ashley White

New hires

Smita Chopra
 Melody Moyse
 Kim MacDonald
 Johanna Soto

15. Resolved that the Board of Trustees approves Grendaly Lopez to be hired as a recess aide for the 2019-2020 at the rate of \$12.00 per hour.
Pursuant to N.J.S.A. 18A.6-7 et.seq. Employment is conditional subject to the completion of a required criminal history background check.

Curriculum/Special Education:

Facilities:

Governance:

Miscellaneous:

16. Resolved that the Board of Trustees of Elysian Charter School on this, the 10th day of September 2019 approves the 2019 Annual Report and the submission of the report to the New Jersey Department of Education.

17. Resolved that the Board of Trustees of Elysian Charter authorizes entering into the attached agreement with Kamate Traders, to provide the following student services for the 2019-2020 school year at the rate of \$6,950.00.
African Dance Workshops for 3rd Grade, September through January 2020.
KUUMBA DAY Performance – Date to be determined
Graduation Ceremony Performance

18. Resolved that the Board of Trustees of Elysian Charter authorizes entering into the attached agreement with Mile Square Theater to provide the services of Derrick Ladson as Dance Instructor/Arts Coordinator for the 2019-2020 school year. Services will be provided for the 180 school year calendar at the rate of \$166.67 per day for a total of \$30,000.00.

19. Resolved that the Board of Trustees of Elysian Charter approves the attached list of student field trips for the 2019-2020 school year.

20. Resolved by the Board of Trustees of Elysian Charter School that it hereby approves the Weighted Lottery Amendment in order to give preference to economically disadvantaged students. The weighted lottery will increase from 2:1 to 3:1 in January 2020 for students admitted for the 2020-2021 school year. Upon approval of the Commissioner of Education - New Jersey Department of Education

VI. Presentation of Committee Reports

VII. New Business -

For discussion - N.J.S.A. 18A:28-8. Notice of intention to resign required

Any teaching staff member, under tenure of service, desiring to relinquish his position shall give the employing board of education at least 60 days written notice of his intention, unless the board shall approve of a release on shorter notice and if he fails to give such notice he shall be deemed guilty of unprofessional conduct and the commissioner may suspend his certificate for not more than one year

VIII. Motion approving resolution 1 through 20

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake		x				Diane Sasso		x			
Daniel Glynn		x				Ken Nilsen	1				
Alison Ziegler					x	Chris DeFilippis	2				
Andrea O'Connor		x									

IX. Adjournment of Meeting of Tuesday, September 10, 2019 – Time: 8:15 pm

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake	1					Diane Sasso		x			
Daniel Glynn	2					Ken Nilsen		x			
Alison Ziegler					x	Chris DeFilippis		x			
Andrea O'Connor		x									