

## MONTHLY MEETING MINUTES – Tuesday, December 17, 2019

A Public Session of the Elysian Charter School of Hoboken Board of Trustees was held on Tuesday, December 17, 2019 at the Elysian Charter School, 1460 Garden St., Hoboken, NJ. at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2019. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at [www.ecsnj.org](http://www.ecsnj.org) and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

### I. Roll Call

Voting Members	Role	Present	Absent
Jennifer O'Callaghan	Chair	x	
Brian Blake	Vice-Chair	x	
Daniel Glynn	Treasurer	x	
Alison Ziegler	Trustee	x	
Andrea O'Connor	Trustee	x	
Maria Badali	Trustee	x	
Diane Sasso	Trustee		x
Ken Nilsen	Trustee		x
Chris DeFilippis	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Kathleen Mone	Business Administrator		x
Diane M Macon	Business Manager	x	
Lauren Barker	Faculty Representative	x	
Samantha Leone	Faculty Representative	x	

### II. Motion for Elysian Charter School Board of Trustees to accept the minutes from November 26, 2019

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake		x				Diane Sasso					x
Daniel Glynn	2	x				Ken Nilsen					x
Alison Ziegler	1	x				Chris DeFilippis		x			
Andrea O'Connor		x									

### III. Public Comment

The meeting is open to the public for comment on items on or off the agenda.

*(Limited to 5 minutes per person).*

Elysian 1<sup>st</sup> grade parent, Andy Maggio, asked for clarification on some of the recent information that had been sent out regarding the school's financial situation surrounding our request to increase enrollment. He asked that the school community be kept informed as we go through this process.

IV. Director's Report (see attached)

V. Faculty Representative Report: Lauren Barker shared that progress reports in grades 3 – 6 will now be sent home electronically. A hard copy of the report will still be distributed to both Kindergarten and 1<sup>st</sup> grade parents. Angela's Kindergarten students, along with their 8<sup>th</sup> grade buddies, raised money to make a donation to The Hoboken Shelter.

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

**Finance:**

1. Resolved that the Board of Trustees approves the Payroll Report of November 15, 2019 in the amount of \$146,100.41.
2. Resolved that the Board of Trustees approves the Payroll Report of November 26, 2019 in the amount of \$141,149.52.
3. Resolved that the Board of Trustees approves the December 2019 Check Register in the amount of \$492,559.03.
4. Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for October and November, 2019 as per attached.

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

5. Resolved by the Board of Trustees of Elysian Charter School on this the 17th day of December 2019 that it has reviewed and approves the submission of the Annual Charter School Fiscal Questionnaire for Fiscal Year 2019-2020 to the Office of Charter Schools, New Jersey Department of Education.

**Personnel:**

6. Resolved that the Board of Trustees approves the following list of volunteers as basketball coaches for the 2019-20 season. All volunteers must complete the Criminal History Record check process prior to service.

<b>VOLUNTEER COACH</b>	<b>TEAM</b>	<b>VOLUNTEER COACH</b>	<b>TEAM</b>
Andrew Mahat	Gr. 3	Miley Nieves	Gr. 3
Nathalie Crews	Gr. 3	Michael Nieves	Gr. 3
Brian Blake	Gr. 4	Mike Gazalah	Gr. 4
Brad Simon	Gr. 4	Mike Granit	Gr. 4
Danny Spiegel	Gr. 5	Mike Casazza	Gr. 5
Jerry Lore	Gr. 6		
Chris DeFilippis	Gr. 7	Brian Blake	Gr. 7
Jerry Lore	Gr. 8	Joe Giattino	Gr 8
Chris DeFilippis	Gr. 5/6 Girls	Nick Passarelli	Gr. 5/6 Girls

7. Resolved that the Board of Trustees approves hiring Laura Murphy as a part time coding instructor for middle school seminar sessions at the rate of \$50.00 per hour. Seminars will be held on Mondays and Wednesdays beginning Monday January 6, 2020 through May 27, 2020. 33 days for a total amount of \$1,650.00.
  
8. Resolved that the Board of Trustees accepts the resignation of Jackie Sanchez effective December 13, 2019.
  
9. Resolved that the Board of Trustees approves the hiring of Angie Porzo Sanches as a substitute teacher on an as needed basis at the daily rate of \$95.00.

**Curriculum/Special Education:**

**Facilities:**

**Governance:**

**Miscellaneous:**

VI. Presentation of Committee Reports

Nominating Committee: Committee Chair, Jen O’Callaghan, spoke of the need to start reaching out to the community, both within the school and outside, to get people to run for the Board elections in March. There will be 3 open positions. There was also a discussion on conducting the vote electronically this year.

Facilities Committee: Chris DeFilippis advised the Board that a Rebuild by Design meeting was held last week in which a 2 year extension was requested as the work will not be completed by the year 2022. The Rebuild by Design team said there was good interest and input from the Elysian community.

VII. New Business -

VIII. Motion approving resolution 1 through 9

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O’Callaghan		x				Maria Badali	1	x			
Brian Blake		x				Diane Sasso					x
Daniel Glynn		x				Ken Nilsen					x
Alison Ziegler		x				Chris DeFilippis	2	x			
Andrea O’Connor		x									

XII. Adjournment of Meeting of Tuesday, November 26, 2019 – Time: \_\_7:30 PM\_\_\_\_\_

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali		x			
Brian Blake		x				Diane Sasso					x
Daniel Glynn	1	x				Ken Nilsen					x
Alison Ziegler		x				Chris DeFilippis		x			
Andrea O'Connor	2	x									