

## MONTHLY MEETING MINUTES– Tuesday, March 24, 2020

A Public Session of the Elysian Charter School of Hoboken Board of Trustees was held remotely on Tuesday, March 24, 2020 at 6:30 p.m. via Zoom Video Conferencing.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2019. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at [www.ecsnj.org](http://www.ecsnj.org) and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

### I. Roll Call

Voting Members	Role	Present	Absent
Jennifer O'Callaghan	Chair	x	
Brian Blake	Vice-Chair	x	
Daniel Glynn	Treasurer	x	
Alison Ziegler	Trustee	x	
Andrea O'Connor	Trustee	x	
Maria Badali	Trustee	x	
Diane Sasso	Trustee	x	
Ken Nilsen	Trustee	x	
Chris DeFilippis	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Diane M Macon	Business Manager	x	
Lauren Barker	Faculty Representative	x	
Samantha Leone	Faculty Representative	x	

### II. Motion for Elysian Charter School Board of Trustees to accept the minutes from February 25, 2020.

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan		x				Maria Badali	1				
Brian Blake		x				Diane Sasso		x			
Daniel Glynn		x				Ken Nilsen	2				
Alison Ziegler				x		Chris DeFilippis		x			
Andrea O'Connor		x									

- Alison Ziegler was not in attendance at the February Board meeting.

### III. Honoring Departing Board Members

Both Director Susan Grierson and Business Manager Diane Macon acknowledged the departing Board members (Jen O'Callaghan, Board Chair and members Alison Ziegler and Ken Nilsen) and thanked them for their years of service and support of Elysian Charter School.

#### IV. Swearing in of New Board Members

1. The Elysian Charter School Board of Trustees hereby certifies the 2020 Board of Trustee election results and recognizes the following three candidates as those with the highest votes and who will serve in office from March 24, 2019 to March 23, 2022.

Erin Curtiss  
Michael Gazaleh  
Jamie Marchand

#### V. Election of New Officers

2. Resolved that the following board members are elected to serve as officers of the Elysian Charter School Board for the ensuing year or until their successors are duly noted and qualified.

<u>NAME</u>	<u>OFFICE</u>
Chris DeFilippis	Chair
Brian Blake	Vice Chair
Dan Glynn	Finance Chair

At this time (6:50 PM), Jennifer O’Callaghan, departing Board Chair, and departing Board members Ken Nilsen and Alison Ziegler left the meeting.

3. Resolved that the Board of Trustees of Elysian Charter School approve the following individuals as authorized check signers on the Operating, Payroll, Payroll Agency, Lunch, Student, Afterschool and Club school bank accounts with Kearny Bank beginning April 1, 2020.

<b>NAME</b>	<b>OFFICE</b>
Chris DeFilippis	Chair
Brian Blake	Vice Chair
Dan Glynn	Treasurer
Diane M. Macon	Board Secretary

#### VI. Public Comment

The meeting is open to the public for comment on items on or off the agenda.  
*(Limited to 5 minutes per person).*

#### VII. Director’s Report (see attached)

VIII. Faculty Representative Report:

Samantha Leone shared that, under these unusual circumstances, the teachers have been doing well utilizing Zoom and Face Time for their classroom meetings.

Roberto Rosa is conducting a lesson with his Photography seminar students in which they document, in photos, how they are coping with the current distance learning situation. He opened up the lesson for whomever in the school would like to take part.

Teachers were inquiring about how they can obtain supplies that are needed at home for their remote lessons.

Business Manager, Diane Macon, presented the preliminary budget for the 2020-21 school year.

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

**Finance:**

- 4. Resolved that the Board of Trustees approves the Payroll Report of February 13, 2020 in the amount of \$141,916.26.
- 5. Resolved that the Board of Trustees approves the Payroll Report of February 30, 2020 in the amount of \$139,933.53.
- 6. Resolved that the Board of Trustees approves the March 2020 Check Register in the amount of \$207,710.29.

Resolved on the recommendation of the Director that the Board of Trustees approves the FY21 Preliminary Budget for submission to the New Jersey Department of Education.

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O'Callaghan						Maria Badali		x			
Brian Blake		x				Diane Sasso		x			
Daniel Glynn	1					Ken Nilsen					
Alison Ziegler						Chris DeFilippis		x			
Andrea O'Connor	2										

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

**Personnel:**

**Curriculum/Special Education:**

**Facilities:**

**Governance:**

**TABLED UNTIL APRIL MEETING**

7. Resolved that the following board members are assigned to Elysian Charter School Board Advisory Committees for the ensuing year or until their successors are duly noted and qualified.

NAME

COMMITTEE

- Academic Performance
- Community Outreach
- Finance
- Facilities
- Fundraising
- Nominating
- Personnel and Planning

**Miscellaneous:**

IX. Presentation of Committee Reports:

Facility Committee – Chris DeFilippis is continuing his discussions with Park & Garden management with regards to the 1<sup>st</sup> floor residence access door. It was determined that the city would have to weigh in on the possibility of closing off that door during school hours prior to getting the fire department’s input.

X. New Business -

XI. Motion approving resolutions 1 through 6

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O’Callaghan						Maria Badali	1				
Brian Blake		x				Diane Sasso		x			
Daniel Glynn	2					Ken Nilsen					
Alison Ziegler						Chris DeFilippis		x			
Andrea O’Connor		x									

XII. Adjournment of Meeting of Tuesday, March 24, 2020 – Time: 8:00 PM

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Jennifer O’Callaghan						Maria Badali		x			
Brian Blake	1					Diane Sasso		x			
Daniel Glynn		x				Ken Nilsen					
Alison Ziegler						Chris DeFilippis		x			
Andrea O’Connor	2										

Respectfully Submitted,

Diane M. Macon  
Business Manager, Board Secretary