

## MONTHLY AGENDA – Tuesday, June 16, 2020

### Reorganization Meeting

A Public Session of the Elysian Charter School of Hoboken Board of Trustees will be held on Tuesday, June 16, 2020 via Zoom video conference at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2019. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at [www.ecsnj.org](http://www.ecsnj.org) and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

I. Roll Call

Voting Members	Role	Present	Absent
Chris DeFilippis	Chair		
Brian Blake	Vice-Chair		
Daniel Glynn	Treasurer		
Andrea O'Connor	Trustee		
Maria Badali	Trustee		
Diane Sasso	Trustee		
Erin Curtiss	Trustee		
Michael Gazaleh	Trustee		
Jaime Marchand	Trustee		

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director		
Diane M Macon	Business Manager		
Lauren Barker	Faculty Representative		
Samantha Leone	Faculty Representative		

II. Motion for Elysian Charter School Board of Trustees to accept the minutes from May 19, 2020.

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis						Diane Sasso					
Brian Blake						Erin Curtiss					
Daniel Glynn						Michael Gazaleh					
Andrea O'Connor						Jaime Marchand					
Maria Badali											

III. Public Comment

The meeting is open to the public for comment on items on or off the agenda.  
*(Limited to 5 minutes per person).*

IV. Director's Report

V. Business Manager's Report

VI. Presentation of Committee Reports

Finance Committee

Personnel Committee

Community Outreach Committee

VII. Faculty Representative Report

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

**Finance:**

1. Resolved that the Board of Trustees approves the Payroll Report of May 15, 2020 in the amount of \$138,887.08
2. Resolved that the Board of Trustees approves the Payroll Report of May 29, 2020 in the amount of \$139,612.71.
3. Resolved that the Board of Trustees approves the May 2020 Check Register from May 29 – June 18, 2020 in the amount of \$339,200.37.
4. Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for May 2020 as per attached.
5. Resolved that the Board of Trustees approves Kearny Bank as the approved depository for the Elysian Charter School funds and that Kearny Bank is required to be insured by either the SLIC or FDIC and/or as required by both Federal and State statutes.
6. Resolved that the Board of Trustees approves the continued participation in the following Cooperative Pricing Systems for the provision of goods and services for the 2020-21 school year.
  1. Educational Services Commission of New Jersey (ESCNJ)
  2. Essex Regional Educational Services Cooperative (ERESC)
  3. Hunterdon County Education Services (HCESC)
7. Resolved that the Board of Trustees accepts and approves the submission of the FY20 CARES Emergency Relief Act Grant (ESEA) in the total amount of \$54,936.00.
  - Educational Technology - Chromebooks/IPads - \$36,550
  - Cleaning & Sanitizing School – Increase maintenance staff hours - \$10,787
  - Supplies \$7,599
8. Resolved that the Board of Trustees accepts the FY20 Elementary and Secondary Education Act Grant (ESEA) in the total amount of \$85,129.00 and hereby approves the Submission of the FY21 ESEA Grant application, the assurances, and the allocation of the ESEA Grant funds as follows:
  - Title 1A – 1 Reading Specials and 3 Paraprofessionals –  
partial salary and benefits - \$68,700.00
  - Title IIA – Faculty Professional Development - \$6,429.00
  - Title IV Part A – After School Academic Support - \$10,000.00
9. Resolved that the Board of Trustees waives the FY20 ESEA Grant allocation of Title III for English Language Acquisition Funds and Language Enhancement in the amount of \$1,059.00

10. Resolved that the Board of Trustees accepts the FY21 IDEA-B FY21 grant allocation in the total amount of \$61,477.00 and hereby approves the Submission of the FY20 IDEA-B Grant application, the assurances, and the allocation of the IDEA-B Grant funds as follows:

IDEA – Basic – 1 Special Education Teacher – partial salary and benefits - \$60,463.00  
 IDEA – Preschool – 1 Social Worker – partial salary and benefits - \$1,014.00

11. Resolved that the Board of Trustees authorizes the Business Manager to approve the Payment of Bills, as may be necessary between Board meetings and present aforementioned payments to the Board for approval at the next regularly scheduled meeting for the 2020-2021 school year.
12. Whereas, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b) has increased the bid threshold amount for school districts which do not have a Qualified Purchasing Agent, from \$29,000 to \$32,000, effective July 1, 2020.  
 Now, therefore be it resolved that the Elysian Charter School Board of Trustees, establishes and sets the bid threshold amount of \$32,000 for the Board of Education, and further authorizes Kathleen Mone, SBA to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.
13. Resolved that the Board of Trustees authorizes Kathleen Mone, Business Administrator and Diane M. Macon Business Manager to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate of the established bid threshold amount of \$32,000.00

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

Roll Call Vote Resolutions 1-13

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis						Diane Sasso					
Brian Blake						Erin Curtiss					
Daniel Glynn						Michael Gazaleh					
Andrea O’Connor						Jaime Marchand					
Maria Badali											

**Personnel:**

14. Resolved that the Board of Trustees approves the following internal appointments for the 2020-2021 school year.

Business Administrator/Purchasing Agent– Kathleen Mone  
 Business Manager/Board Secretary – Diane M. Macon  
 HIB/Anti-Bullying Coordinator – Tara Dublanica  
 As required by N.J.A.C. 6:4-1, 3:  
 Affirmative Action Officer/Title IX Coordinator – Diane DeSombre  
 Section 504 Coordinator – Darcy Minsky

15. Resolved that the Board of Trustees of Elysian Charter School appoints Marisa Dolan as Grade 3 leave replacement, for the 2020-2021 school year at a salary of \$45,200.00; including 10 Sick Days, 4 Personal days, Health and Dental coverage offered as per school policy.
16. Resolved that the Board of Trustees of Elysian Charter School appoints Colleen Herlihy as Grade 4 leave replacement, for the 2020-2021 school year at a salary of \$51,250.00; including 10 Sick Days, 4 Personal days, Health and Dental coverage offered as per school policy.

Roll Call Vote - Resolutions 14-16

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis						Diane Sasso					
Brian Blake						Erin Curtiss					
Daniel Glynn						Michael Gazaleh					
Andrea O'Connor						Jaime Marchand					
Maria Badali											

**Curriculum/Special Education:**

**Facilities:**

**Governance/Policy:**

17. Resolved that the Board of Trustees adopts the following school policies for Pregnant, Lactating and Breastfeeding Mothers:
  - Policy 5134 Married/Pregnant & Lactating Students
  - Policy 4111.1/42111.1 Support for Breastfeeding Mothers
  - Policy 4111.1/42111.1 Nondiscrimination/Affirmative Action

Roll Call Vote - Resolutions 17

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis						Diane Sasso					
Brian Blake						Erin Curtiss					
Daniel Glynn						Michael Gazaleh					
Andrea O'Connor						Jaime Marchand					
Maria Badali											

**Miscellaneous:**

18. Resolved that the Board of Trustees renews the contract with Wee Care to provide Occupational Therapy Services for the 2020-2021 school year at the rate of \$100 per hour for Therapy Services and \$400 per evaluation report.
19. Resolved that the Board of Trustees renews the contract with Denise Sandole for the 2020-2021 school year as the Child Study Team School Psychologist at the rate of \$400 per student Psychological Report and \$80 per attendance at Child Study Team meetings.

20. Resolved that the Board of Trustees renews the contract with Sheri Abramowitz as the Child Study Team Learning Disabilities Teaching Coach (LDTC) for the 2020-2021 school year at the rate of \$400 per student Evaluation with Report and \$80 per attendance at Child Study Team meetings.
21. Resolved that the Board of Trustees authorizes that the Jersey Journal be adopted as the official newspaper to be used for the advertisement of meetings, legal ads and all other necessary public notifications for the 2020-2021 school year.
22. Resolved that the Board of Trustees renews the contract with Bruce W. Padula, ESQ. of Cleary Giacobbe Alfieri Jacobs LLC shall be retained as legal counsel for the 2020-2021 school year at the rate of \$155 per hour for the services of all Attorneys and \$90 per hour for the services of all Law Clerks and Paralegals.
23. Resolved that the Board of Trustees renews the contract with PromptMD for School Physician Services beginning September 1, 2020 through June 30, 2021 at the rate of \$325 per month plus \$162 per ½ hour to review student athletic physicals on an as needed basis.
24. Resolved that the Board of Education designates the following as Insurance Agents covered under Extraordinary Unspecifiable Services (EUS) for the district for the 2020-2021 school year:  
 Commercial Insurance: Arthur J. Gallagher & Co. (year 3 of a 3 year commitment)  
 Workers' Compensation: Arthur J. Gallagher & Co. (year 3 of a 3 year commitment)  
 Health Benefits: Centric Benefits Consulting
25. Resolved that the Board of Trustees renew the contract with Bayada Home Health Care Inc. for in school substitute nursing services for the 2020-2021 school year at the rate of \$54.00 per hour for a registered nurse on an as needed basis.
26. Resolved that the Board of Trustees renews Marlene Gay as the substitute school nurse on an as needed basis for the 2020- 2021 school year at the rate of \$250.00 per day from 8:30am – 2:30pm.
27. Resolved that the Board of Trustees approves the following additional services appointments for the 2020-2021 school year.  
 403(b) provider – AXA Equitable  
 Flexible Spending Account (FSA) – Cobra One
28. Resolved that the Board of Trustees hereby accepts and renews the contact with Red Rabbit Food Service for the 2020-2021 school year with the following per meal price of \$3.43 per meal as stated in the addendum.

Per Meal Lunch Price	\$3.43
Per Meal Breakfast Price	N/A
Per Snack After School Snack Price	N/A
Per Meal At Risk After School Meal Price	N/A

Roll Call Vote - Resolution 18-28

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis						Diane Sasso					
Brian Blake						Erin Curtiss					
Daniel Glynn						Michael Gazaleh					
Andrea O'Connor						Jaime Marchand					
Maria Badali											

VIII. New Business –

Roll Call Vote - Adjournment of Meeting of Tuesday, June 16, 2020 – Time: \_\_\_\_\_

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis						Diane Sasso					
Brian Blake						Erin Curtiss					
Daniel Glynn						Michael Gazaleh					
Andrea O'Connor						Jaime Marchand					
Maria Badali											