

MONTHLY MEETING MINUTES – Tuesday, April 28, 2020

A Public Session of the Elysian Charter School of Hoboken Board of Trustees was held on Tuesday, April 28, 2020 via Zoom video conference at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2019. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at www.ecsnj.org and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

I. Roll Call

Voting Members	Role	Present	Absent
Chris DeFilippis	Chair	x	
Brian Blake	Vice-Chair	x	
Daniel Glynn	Treasurer	x	
Andrea O'Connor	Trustee	x	
Maria Badali	Trustee	x	
Diane Sasso	Trustee	x	
Erin Curtiss	Trustee	x	
Michael Gazaleh	Trustee	x	
Jaime Marchand	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Diane M Macon	Business Manager		x
Lauren Barker	Faculty Representative	x	
Samantha Leone	Faculty Representative	x	

*Jamie Marchand has not completed fingerprinting and is therefore unable to vote at the April meeting.

II. Motion for Elysian Charter School Board of Trustees to accept the minutes from March 24, 2020.

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1					Diane Sasso	2				
Brian Blake		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand	--	--	--	--	--
Maria Badali		x									

III. Public Comment

The meeting is open to the public for comment on items on or off the agenda.

(Limited to 5 minutes per person).

IV. Director’s Report (see attached)

Director Susan Grierson presented the 2018-19 Science and Mathematics test results and performance level Summary.

V. Faculty Representative Report

4TH Grade (Emily’s class) watched the NJTV lesson on the transfer of energy . From that lesson, the students then created their own Rube Goldberg machines out of materials they had available to them at home.

By playing a History trivia game, the 6TH graders earned points (one point = \$1.00). The winning team decided where all of the money won will be donated. They have so far donated to the Hoboken University Hospital and Hoboken Homeless Shelter.

Many grades were involved with making Earth Day projects such as planting seeds, composting and picking up trash.

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

Finance:

1. Resolved that the Board of Trustees approves the Payroll Report of March 13, 2020 in the amount of \$141,113.07.
2. Resolved that the Board of Trustees approves the Payroll Report of March 27, 2020 in the amount of \$140,825.25.
3. Resolved that the Board of Trustees approves the April 2020 Check Register in the amount of \$479,002.77.
4. Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for February and March 2020 as per attached.

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

5. WHEREAS, the Board of Directors of Elysian Charter is required by NJ Law as a 501(c) (3) to file Form 990, Return of Organization Exempt from Income Tax with the IRS;
Resolved that the Board of Trustees of Elysian Charter School on this Tuesday, April 28, 2020 approves the submission of IRS Form 990 for FY18 attached, to the Internal Revenue Service.
6. Resolved that the Board of Trustees approves the audit Engagement Letter with Meshinsky & Associates, LLC in the amount of \$17,900.00 as the independent financial auditor to complete the annual school audit and IRS Form 990 for fiscal year 2020.

Finance Chair, Dan Glynn, also spoke about the Finance Meeting that took place earlier in the week. There was a discussion on what, if any, variables there will be with our expenses due to the school closure.

Roll Call Vote Resolutions 1-6

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso	1				
Brian Blake		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O’Connor		x				Jaime Marchand	--	--	--	--	--
Maria Badali	2										

Personnel:

- 7. Resolved that the Board of Trustees approves the attached list of renewals of the instructional and non-instructional employees for the 2020-2021 school year with no salary increase.

- 8. Resolved that the Board of Trustees approves the attached restructured certificated staff salary scale for the 2020-2021 school year. (**TABLED** – will be included at the May Board Meeting)

Roll Call Vote – Resolution 7

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	1					Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O’Connor		x				Jaime Marchand	--	--	--	--	--
Maria Badali	2										

Curriculum/Special Education:

Facilities:

Governance:

- 9. Resolved that the Board of Trustees as recommended by the Director has reviewed and approves the attached 2020-2021 School Year Calendar.
* Half day dismissal will be at 1:00 pm for the 2020-21 School Year.

- 10. Resolved that the Board of Trustees approve the Board meeting dates for the 2020-2021 school year.

July 21, 2020	6:30 pm	January 26, 2021	6:30 pm
August 25, 2020	6:30 pm	February 23, 2021	6:30 pm
September 22, 2020	6:30 pm	March 23, 2021	6:30 pm
October 27, 2020	6:30 pm	April 27, 2021	6:30 pm
November 17, 2020	6:30 pm	May 25, 2021	6:30 pm
December 15, 2020	6:30 pm	June 15, 2021	6:30 pm

Roll Call Vote - Resolution 9 and 10

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	2					Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand	--	--	--	--	--
Maria Badali	1										

11. Resolved that the Board of Trustees will conduct a first reading on proposed changes to School Policies
 Policy 5134 Married/Pregnant & Lactating Students
 Policy 4111.1/42111.1 Support for Breastfeeding Mothers
 Policy 4111.1/42111.1 Nondiscrimination/Affirmative Action

Roll Call Vote - Resolution 11

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso	2				
Brian Blake		x				Erin Curtiss	1				
Daniel Glynn		x				Michael Gazaleh			x		
Andrea O'Connor		x				Jaime Marchand	--	--	--	--	--
Maria Badali		x									

Miscellaneous:

VI. Presentation of Committee Reports:

Board President, Chris DeFilippis, wants to ensure that there is good representation on all committees and teachers, staff, parents should all be included. His desire is that all committees finalize their members in the next week.

Facilities Committee: Mike Gazaleh gave an update on the 1st floor mezzanine entrance from the residential building into the school. He and Chris DeFilippis are working with the architect and are currently awaiting the original blueprints to see what our options are. One suggestion was to “alarm” the door as a deterrent. Any costs that will be incurred by this project will be discussed prior to any work being done. The residence (Park & Garden) will also be replacing the broken backboard in the gym at a later date.

Nominating Committee: Maria Badali, Committee Chair, said that they are seeking two more members for the committee, ideally a staff member and a parent. She also shared that due to the current situation, it is more important than ever to pursue the option of on-line voting and, perhaps remote voting, for the next Annual Election. We would do a trial run of whatever program we enlist at an upcoming community meeting.

VII. New Business –

Pamela Gorode – Discussion of Spring Clubs

Pam Gorode, Enrichment Club Coordinator, will be offering out to the community an abbreviated (5 week) Virtual Spring Session of enrichment clubs. The community response was positive that this is something the parents and students want. Both Elysian teachers and outside vendors will lead clubs for all age/grade groups.

Roll Call Vote - Adjournment of Meeting of Tuesday, April 28, 2020 – Time: 7:50 PM

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	1					Erin Curtiss		x			
Daniel Glynn	2					Michael Gazaleh		x			
Andrea O'Connor		x				Jamie Marchand	--	--	--	--	--
Maria Badali		x									