



MONTHLY MEETING MINUTES – Tuesday, July 21, 2020

A Public Session of the Elysian Charter School of Hoboken Board of Trustees was held on Tuesday, July 21, 2020 via Zoom video conference at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2020. Notice of the meeting was published in the Public Notice Section of the Jersey Journal and to the Public posted on the Elysian Charter School website at www.ecsnj.org and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

I. Roll Call

Voting Members	Role	Present	Absent
Chris DeFilippis	Chair	x	
Brian Blake	Vice-Chair	x	
Daniel Glynn	Treasurer		x
Andrea O'Connor	Trustee	x	
Maria Badali	Trustee	x	
Diane Sasso	Trustee	x	
Erin Curtiss	Trustee	x	
Michael Gazaleh	Trustee	x	
Jaime Marchand	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Diane M Macon	Business Manager	x	
Lauren Barker	Faculty Representative	x	
Samantha Leone	Faculty Representative	x	

II. Motion for Elysian Charter School Board of Trustees to accept the minutes from May 19, 2020.

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	1	x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O'Connor	2	x				Jaime Marchand		x			
Maria Badali		x									

III. Public Comment

The meeting is open to the public for comment on items on or off the agenda. *(Limited to 5 minutes per person).* Alyssa Rosen, 1st grade teacher, mentioned that in her local school district (West Orange) they are delaying the start of school by one week to allow the teachers to have a full week of training in the technology that will be utilized for distance learning.

IV. Director’s Report (see attached)

Governance/Policy:

1. As mandated by Governor Phil Murphy and Department of Education Commission Lamont O. Repollet in their release on July 26, 2020, of The Road Back: Restart and Recovery Plan, each school district is to develop a plan to reopen schools for the 2020-2021 school year. The Reopening plan should best fit the district’s needs.

Now Therefore Be It Resolved; that the Board of Trustees of Elysian Charter School approves the attached Elysian Restart and Recovery Plan – Safety First framework and approves submission to the Hudson County Superintendent and New Jersey Department of Education.

Director, Susan Grierson, shared the re-opening plan that Elysian Charter will be following and opened the meeting to any discussion and questions. She also read the opening letter that will be sent to our parents which provides details on the plan. As mandated, information and details on the re-opening plan will be sent to our community at least 4 weeks prior to the start of school.

Roll Call Vote – Resolution 1

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	1	x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh	2	x			
Andrea O’Connor		x				Jaime Marchand		x			
Maria Badali		x									

2. Now therefore Be It Resolved; that the Board of Trustees of the Elysian Charter school approves the 2020-2021 school year class schedule presented in the Elysian Restart and Recovery Plan developed with the safety of the students, community, teachers, staff and families.

Roll Call Vote – Resolution 2

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso	2	x			
Brian Blake		x				Erin Curtiss	1	x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O’Connor		x				Jaime Marchand		x			
Maria Badali		x									

V. Business Manager’s Report

VI. Presentation of Committee Reports

Personnel Committee: Chair, Andrea O’Connor, confirmed that we have hired a new MS Science Teacher. A survey will be sent out to staff to determine who will/won’t be returning to in-person teaching in the Fall.

Facilities Committee: Chair, Michael Gazaleh, has been going back and forth with Park & Garden on the mezzanine door. He shared that the residential building has finally agreed to do the magnetic lock on the door so it will remain locked at all times. They are looking into having a “panic button” installed on it (that the school will monitor). Before proceeding, they must be certain that this alteration is up to fire code.

Finance Committee: Chair, Dan Glynn, was not in attendance so Chris DeFilippis shared that the school is pursuing any and all financial opportunities to insure that we have all of the resources needed for our re-opening plan. We will be getting the CARES ACT grant money which will assist in several of these expenses. Friends of Elysian has generously said that they will cover any gaps that the grant will not cover.

VII. Faculty Representative Report: Samantha Leone shared that many staff members/teachers are spending their summer volunteering their time to work on re-opening committees and participate in webinars that provide information on hybrid teaching, etc.

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

Finance:

3. Resolved that the Board of Trustees approves the Payroll Report of June 15, 2020 in the amount of \$138,338.18.
4. Resolved that the Board of Trustees approves the Payroll Report of June 30, 2020 in the amount of \$148,537.21.
5. Resolved that the Board of Trustees approves the May 2020 Check Register from May 29 – June 18, 2020 in the amount of. \$279,454.05.
6. Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for June 2020 as per attached.

Roll Call Vote Resolutions 3-6

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	1	x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O'Connor	2	x				Jaime Marchand		x			
Maria Badali		x									

Personnel:

7. Resolved that the Board of Trustees of the Elysian Charter School appoints Eric Schau as the Middle School Science Teacher for the 2020-2021 school year at a salary of \$57,917.00 (Step 6) including 10 Sick Days, 4 Personal days, Health and Dental coverage offered as per school policy and enrollment in the Teachers' Pension and Annuity Fund (TPAF).

Roll Call Vote – Resolutions 7

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	x				Diane Sasso		x			
Brian Blake		x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali	2	x									

8. Resolved that the Board of Trustees approves a stipend payment of \$10,000.00 to Pamela Gorode as After School Club Program Coordinator for the 2020-2021 school year.
9. Resolved that the Board of Trustees approves paying the following stipends to employees for the Elysian Charter Summer Camp Program.

John Rutledge	Camp Coordinator Camp Counselor	2,000.00 1,500.00 (Discounted for child camp tuition)
Pamela Gorode	Camp Coordinator Front Office, Support Counselor	2,000.00 1,750.00
Diane DeSombre	Nurse	1,750.00
Emily Killea	Camp Counselor	1,750.00
Alyssa Rosen Sangster	Camp Counselor	1,750.00
Ashley Katz	Camp Counselor	1,750.00
Cristina Francisco	Camp Counselor	1,750.00
Lauren Barker	Camp Counselor	1,750.00

All staff will work Monday through Friday 8:30 am – 1:30 pm (5hrs @ \$35.00) for 2 weeks

Roll Call Vote - Resolutions 8-9

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	2	x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh	1	x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali		x									

10. Resolved that the Board of Trustees approves the offering of a Summer School Program for Special Education Students. The students will meet 3 times per week for a period of 5 weeks. The classes will meet from July 6, 2020 to August 7, 2020 and;

Samantha Leone is hired as the special education teacher for the Summer School Program at a rate of \$50.00 per hour two hours per day; three days a week at a total cost of \$1,500.00

Gail Prusslin is hired as Speech Teacher for the Summer School Program at a rate of \$50.00 per hour for three half hour sessions per week at a total cost of \$375.00.

Roll Call Vote - Resolutions 10

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	x				Diane Sasso		x			
Brian Blake		x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali	2	x									

Curriculum/Special Education:

Facilities:

Miscellaneous:

11. Resolved that the Board of Trustees approves the registration of Keira Grace Couig into Grade Three over cap for the 2020-2021 school year.

Roll Call Vote - Resolutions 11

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	x				Diane Sasso		x			
Brian Blake		x				Erin Curtiss	2	x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali		x									

12. Resolved that the Board of Trustees renews enrollment in the New Jersey Public Charter Schools Association for the 2020-2021 school year at the rate of \$3,456.00 (12.00 per student, 288 students).

Roll Call Vote - Resolutions 12

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake		x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O'Connor	2	x				Jaime Marchand	1	x			
Maria Badali		x									

VIII. New Business –

Roll Call Vote - Adjournment of Meeting of Tuesday, July 21, 2020 – Time: __8:01 ~~PM~~_____

Commented [PG1]:

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Diane Sasso		x			
Brian Blake	1	x				Erin Curtiss		x			
Daniel Glynn					x	Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali	2	x									