

## MONTHLY MEETING MINUTES – Tuesday, April 27, 2021

A Public Session of the Elysian Charter School of Hoboken Board of Trustees was held on Tuesday, April 27, 2021 via Zoom video conference at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2020. Notice of the meeting was published in the Public Notice Section of the Jersey Journal, posted on the Elysian Charter School website at [www.ecsnj.org](http://www.ecsnj.org) and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

### I. Roll Call

Voting Members	Role	Present	Absent
Chris DeFilippis	Trustee	x	
Christopher Gizzi	Trustee	x	
Daniel Glynn	Trustee	x	
Andrea O'Connor	Trustee	x	
Maria Badali	Trustee	x	
Amanda Gordon	Trustee	x	
Erin Curtiss	Trustee	x	
Michael Gazaleh	Trustee	x	
Jaime Marchand	Trustee	x	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	x	
Diane M Macon	Business Manager	x	
Abra Kessler	Faculty Representative	x	
Regan Michaels	Faculty Representative	x	

### Motion for Elysian Charter Board of Trustees to accept the minutes from the Regular Meeting March 23 , 2021

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali	2	x									

### 2. Reading of the Required Oaths for School Board Members

**Christopher Gizzi**  
**Amanda Gordon**

### 3. Director's Report (see attached)

**4. Faculty Representative’s Report**

Faculty Representatives - (Regan Michaels & Abra Kessler): On behalf of the teaching staff, Regan Michaels expressed how excited the teachers were to see so many students returning to in-person learning following the Spring break. She shared that an in-person 8<sup>th</sup> grade graduation is being planned and asked the community to support the 8<sup>th</sup> grade fundraising efforts which will go towards graduation and yeabooks. The 8<sup>th</sup> graders have also been working along with the 3<sup>rd</sup> grade classes in preparation for Kuumba Day.

**5. Presentation of Committee Report**

Facilities Committee – Michael Gazaleh: A number of parents have already volunteered to help out with the moving of furniture in anticipation of our new desk delivery. Contracts have been signed by Park & Garden and Enterprise for the work to be done on the mezzanine door. We are hopeful that the work will be done over the summer if all of the necessary permits are in order. Our HVAC system is in good standing and performing at a very high level due to recent updates made to it. We will conduct an air balance test in the near future now that all of the updates have been completed.

Personnel Committee - Andrea O’Connor, Amanda Gordon: A search committee has been formed to fill the position of the Business Manager now that Diane Macon will be retiring.

**6. Public Comment**

The meeting is open to the public for comment on items on or off the agenda.  
*(Limited to 5 minutes per person).*

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

**7. Finance:**

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 27,2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- 7.1 Resolved that the Board of Trustees approves the Payroll Report of March 15 2021 in the amount of \$142,449.53
- 7.2 Resolved that the Board of Trustees approves the Payroll Report of March 30, 2021 in the amount of \$145,420.87
- 7.3 Resolved that the Board of Trustees approves the April Check Register from March 23, 2021 April 26, 2021 in the amount of \$424,009.85.
- 7.4 Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for February and March 2021 as per attached.

Roll Call Vote Resolutions 7-1 –7-4

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss	1	x			
Daniel Glynn	2	x				Michael Gazaleh		x			
Andrea O’Connor		x				Jaime Marchand		x			
Maria Badali		x									

**8. Personnel:**

8.1 Resolved that the Board of Trustees approves an increase in supplemental pay for the employees of the Elysian After Care Program from \$15.00 per hour to \$20.00 per hour.

Roll Call Vote Resolutions 8.1

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	x				Amanda Gordon		x			
Christopher Gizzi	2	x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali		x									

8.2 Resolved that the Board of Trustees approves the attached list of contract renewals of the instructional and non-instructional employees for the 2021-2022 school year as per the attached list.

Roll Call Vote Resolutions 8.2

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn	2	x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali	1	x									

8.3 Resolved that the Board of Trustees approves an increase in work days from four to five days for Gail Prusslin Speech Therapist making Ms. Prusslin a full time employee at a salary of \$90,677.00

Roll Call Vote Resolutions 8.3

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn	2	x				Michael Gazaleh		x			
Andrea O'Connor	1	x				Jaime Marchand		x			
Maria Badali		x									

8.4 Resolved that the Board of Trustees approves hiring Ebone S. Thomas as a Teacher Aide beginning April 14, 2021 through June 30, 2021 at a salary of \$14,040.00. No benefits and enrollment in the Defined Contribution Pension System.

Roll Call Vote Resolutions 8.4

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor	2	x				Jaime Marchand		x			
Maria Badali	1	x									

8.5 Resolved that the Board of Trustees accepts the resignation as of July 1, 2021 of Maureen Melnick, Reading Specialist.

Roll Call Vote Resolutions 8.5

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn	1	x				Michael Gazaleh	2	x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali		x									

8.6 Resolved that the Board of Trustees accepts the resignation as of July 1, 2021 of Kathleen P. Mone School Business Administrator.

Roll Call Vote Resolutions 8.6

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon	1	x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn	2	x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali		x									

8.7 Resolved that the Board of Trustees has reviewed and hereby accepts the retirement notice of Diane M. Macon, Business Manager as of July 1, 2021.

Roll Call Vote Resolutions 8.7

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand	1	x			
Maria Badali	2	x									

**9. Governance/Policy:**

9.1 Resolved that the Board of Trustees has reviewed and approves the attached 2021 - 2022 School Year Calendar.

Roll Call Vote Resolutions 9.1

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	x				Amanda Gordon	2	x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali		x									

9.2 Resolved that the Board of Trustees approve the Board meeting dates for the 2021-2022 school year.

July 27, 2021	6:30 pm	January 25, 2022	6:30 pm
August 24, 2021	6:30 pm	February 15, 2022	6:30 pm
September 28, 2021	6:30 pm	March 22, 2022	6:30 pm
October 26, 2021	6:30 pm	April 26, 2022	6:30 pm
November 16, 2021	6:30 pm	May 24, 2022	6:30 pm
December 21, 2021	6:30 pm	June 14, 2022	6:30 pm

Roll Call Vote Resolutions 9.2

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand	2	x			
Maria Badali	1	x									

**10. Curriculum/Special Education:**

**11. Facilities:**

**12. Miscellaneous:**

12.1 Resolved that the Board of Trustees approves the disposal of unusable classroom furniture.

Roll Call Vote Resolutions 12.1

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon	2	x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn	1	x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali		x									

**13. New Business**

- Opening of school – Board President, Chris DeFilippis, thanked those in the community who have volunteered to help with the removal and relocation of classroom furniture in anticipation of the school reopening to all students full time.
- Pilot program – Chris DeFilippis gave an update on the Jefferson Pilot Program and shared that the feedback from the State has been positive and things are looking good at the moment.
- In person board meetings - In person Board meetings will resume in the near future and will follow all safety protocols.

1. Adjournment into Closed Session to discuss Legal and Personnel matters.

Roll Call Vote

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh		x			
Andrea O'Connor		x				Jaime Marchand		x			
Maria Badali	2	x									

2. Reconvene Open Session/Report from Closed Session (If Applicable)

Roll Call Vote Reconvene Open Session

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	2	x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn		x				Michael Gazaleh	2	x			
Andrea O'Connor		x				Jaime Marchand	1	x			
Maria Badali		x									

3. Adjournment of Meeting

Roll Call Vote - Adjournment of Meeting of Tuesday, April 27, 2021 – Time: 8:34 pm

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		x				Amanda Gordon		x			
Christopher Gizzi		x				Erin Curtiss		x			
Daniel Glynn	2	x				Michael Gazaleh		x			
Andrea O'Connor	1	x				Jaime Marchand		x			
Maria Badali		x									