

MONTHLY MEETING MINUTES – Tuesday, August 24, 2021

A Public Session of the Elysian Charter School of Hoboken Board of Trustees was held on Tuesday, August 24, 2021 via Zoom video conference at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2020. Notice of the meeting was published in the Public Notice Section of the Jersey Journal, posted on the Elysian Charter School website at www.ecsnj.org and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair

I. Roll Call

Voting Members	Role	Present	Absent
Chris DeFilippis	Trustee	X	
Christopher Gizzi	Trustee		X
Daniel Glynn	Trustee	X L-6:45 PM	
Andrea O'Connor	Trustee	X	
Maria Badali	Trustee	X	
Amanda Gordon	Trustee	X	
Erin Curtiss	Trustee	X	
Michael Gazaleh	Trustee	X	
Jaime Marchand	Trustee	X	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	X	
Bernadette Pinto	School Business Administrator	X	
Ashley Choate	Faculty Representative	X	
Melissa Landera	Faculty Representative		X

Motion for Elysian Charter Board of Trustees to accept the minutes from the Regular Meeting July 27, 2021

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	X				Amanda Gordon		X			
Christopher Gizzi					X	Erin Curtiss		X			
Daniel Glynn					L	Michael Gazaleh		X			
Andrea O'Connor	2	X				Jaime Marchand		X			
Maria Badali		X									

2. Director's Report (see attached)

3. Faculty Representative's Report (see attached)

4. Presentation of Committee Report

Personnel Committee – Andrea O'Connor - Provided background to Personnel motions; tabled items 7.5-7.7
 Advocacy Committee – Maria Badali - Informed the public on the current information with the bus company situation. Coordinating efforts continue. Currently Elysian has 30 families affected by the situation. We will continue to work with families to assist with a solution and contact the building management to coordinate efforts with the Shuttle.

An update was provided on the Mentoring Program for new Elysian families. A special thank to Ms. Carolyn Buntic for assistance with the program.

Finance Committee– Dan Glynn - provide an update on the current financial status.

5. Public Comment The meeting is open to the public for comment on items on or off the agenda. *(Limited to 5 minutes per person).*

- E. Gonzalez, parent - Requested procedure for students with allergies and attendance status for when a student needs to quarantine.
- G. Vassallo, parent - Commented on Plan B for 7th Grade Vacancy.
- M. Pyshkina, parent - Thanked Ms. Grierson for her detailed report and requested additional information on the 8th Grade new hires along with how the system of seminars will be in place and when will we know the full picture with the seminars.
- K. Ingoglia, parent - Requested where to find information on board minutes and air purifiers.

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

6. Finance:

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of August 24, 2021 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- 6.1 Resolved that the Board of Trustees approves the Payroll Report of July 15 2021 in the amount of \$8,238.41
- 6.2 Resolved that the Board of Trustees approves the Payroll Report of July 30 2021 in the amount of \$30,773.14
- 6.3 Resolved that the Board of Trustees approves the June Check Register from July 1, 2021 July 31, 2021 in the amount of \$5,916.00.
- 6.4 Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for July 2021 as per attached.
- 6.5 Resolved that the Board of Trustees accepts and approves the acceptance of funds of FY22 ARP IDEA Consolidated in the amount of \$13,666.

Roll Call Vote Resolutions 6.1-6.5

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi	2				X	Erin Curtiss		X			
Daniel Glynn	1	X				Michael Gazaleh		X			
Andrea O’Connor		X				Jaime Marchand		X			
Maria Badali		X									

7. Personnel:

- 7.1 Resolved that the Board of Trustees approves Rachel Schwartz as Teacher of Grade 3 for the 2021- 2022 school year at a salary of \$68,490.00 including 10 Sick Days, 4 Personal days, Health and Dental coverage as per school policy.
- 7.2 Resolved that the Board of Trustees approves Marisa Dolan at the MA Step the 2021- 2022 school year at a salary of \$60,000.
- 7.3 Resolved that the Board of Trustees accepts the resignation as of August 13, 2021 of Leah Oppenzato Classroom Teacher.
- 7.4 Resolved that the Board of Trustees accepts the resignation as of August 5, 2021 of Kate Windram Classroom Teacher.
- 7.5 Resolved by the Board of Trustees approves Lenore Silver is hired as a part time Special Education Teacher for a an increase in hours not to exceed a total of 25 hours weekly at her current rate benefits of 6 sick days and 2

- personal days and enrollment in the Defined Contribution Retirement Plan pending approval of the Criminal History Review Process. As a part time position benefits do not include health or dental insurance. TABLED
- 7.6 Resolved by the Board of Trustees approves the job description PTSO/Friend of Elysian Liaison for an annual stipend at a rate of \$1,000. TABLED
- 7.7 Resolved by the Board of Trustees approves the job description Parent Involvement Coordinator for an annual stipend at a rate of \$2,500. TABLED

Roll Call Vote Resolutions 7.1- 7.7

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon	2	X			
Christopher Gizzi	1				X	Erin Curtiss		X			
Daniel Glynn		X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

8. Governance/Policy:

9. Curriculum/Special Education:

10. Facilities:

11. Miscellaneous:

- 11.1 Resolved that the Board of Trustees approves the Metamorphosis, TLC, for Mathematics Content Workshops for two consultants at a rate of \$15,080 - 1 workshop focused on K-4 and the other focused on 5-8 for a total of 4 days each (see attached contract).
- 11.2 Resolved that the Board of Trustees approves the Inspired Instruction, LLC, at a rate of \$18,000 (see attached contract).
- 11.3 Resolved that the Board of Trustees approves Haddock and Zakierski LLC, consultants for four one hour sessions at \$150 per hour of 1:1 teacher coaching (see attached contract).

Roll Call Vote Resolutions 11.1 – 11.3

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi					X	Erin Curtiss	1	X			
Daniel Glynn	2	X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

12. New Business

- 12.1 Resolved that the Board of Trustees approves Pam Gorode as Assistant Business Manager for the 2021-2022 school year at a salary of \$56,100 for a 5 day schedule including 10 Sick Days, 4 Personal days, Health and Dental coverage as per school policy.

Roll Call Vote Resolutions 12.1

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi					X	Erin Curtiss	2	X			
Daniel Glynn	1	X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

- 12.2 Resolved that the Board of Trustees approves the D.W. Putt Educational Services, LLC, for special education services as per the service fee schedule. (See attached)

Roll Call Vote Resolutions 12.2

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi					X	Erin Curtiss		X			
Daniel Glynn	1	X				Michael Gazaleh	2	X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

12.3 Resolved that the Board of Trustees approves the Dance With Derrick L.L.C., for dance services as per the attached revised service contract pending the vendor's approval of the revisions. (See attached).

Roll Call Vote Resolutions 12.3

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	X				Amanda Gordon		X			
Christopher Gizzi					X	Erin Curtiss		X			
Daniel Glynn	2	X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

12.4 Resolved that the Board of Trustees approves the summer stipend for Diane DeSombre for the amount of \$3,000.

Roll Call Vote Resolutions 12.4

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi					X	Erin Curtiss		X			
Daniel Glynn		X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

12.5 Resolved that the Board of Trustees approves the registration of student H. R into Kindergarten over cap for the 2021-2022 school year.

Roll Call Vote Resolutions 12.4

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi					X	Erin Curtiss		X			
Daniel Glynn		X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

Adjournment into Executive Session to discuss Personnel Matters.

The Board of Trustees of the Elysian Charter School hereby adjourns to Closed Session in compliance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Trustees pursuant to *N.J.S.A. 47:1A-1.1* and the need for confidentiality no longer exists.

Personal Matters

Adjournment of Meeting

Roll Call Vote - Adjournment of Meeting of Tuesday, August 24, 2021 – Time:8:15 PM

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	X				Amanda Gordon					
Christopher Gizzi						Erin Curtiss					

Daniel Glynn	2	X				Michael Gazaleh					
Andrea O'Connor		X				Jaime Marchand					
Maria Badali		X									

Bernadette Pinto
School Business Administrator/Board Secretary
Date: August 24, 2021