

## MONTHLY MINUTES – Tuesday, December 21, 2021

A Public Session of the Elysian Charter School of Hoboken Board of Trustees will be held on Tuesday, December 21, 2021 via Zoom video conference at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2020. Notice of the meeting was published in the Public Notice Section of the Jersey Journal, posted on the Elysian Charter School website at [www.ecsnj.org](http://www.ecsnj.org) and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair

### I. Roll Call

Voting Members	Role	Present	Absent
Chris DeFilippis	Trustee	X	
Christopher Gizzi	Trustee	X	
Daniel Glynn	Trustee	X	
Andrea O'Connor	Trustee	X	
Maria Badali	Trustee	X	
Amanda Gordon	Trustee	X	
Erin Curtiss	Trustee	X	
Michael Gazaleh	Trustee	X	
Jaime Marchand	Trustee	X	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	X	
Bernadette Pinto	School Business Administrator	X	
Ashley Choate	Faculty Representative	X	
Melissa Landera	Faculty Representative		X

Motion for Elysian Charter Board of Trustees to accept the minutes from the Regular Meeting November 16, 2021

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon	1	X			
Christopher Gizzi		X				Erin Curtiss		X			
Daniel Glynn		X				Michael Gazaleh	2	X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

**2. Director's Report** (see attached)

**3. Faculty Representative's Report**

**4. Presentation of Committee Report**

- Personnel Committee
- Community Outreach & Advocacy Committee
- Finance Committee
- Facilities Committee

**5. Public Comment**

Mina Penna, parent - **Posed the following question**, are you considering doing a remote week after New Years to allow for cases contracted from traveling for the holiday to show themselves? Also, are you considering asking people to get PCR tests before they return to school?

The meeting is open to the public for comment on items on or off the agenda.  
*(Limited to 5 minutes per person).*

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

**6. Finance:**

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 28, 2021 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- 6.1 Resolved that the Board of Trustees approves the Payroll Report of November 15, 2021 in the amount of \$82,804.37.
- 6.2 Resolved that the Board of Trustees approves the Payroll Report of November 30, 2021 in the amount of \$83,241.90.
- 6.3 Resolved that the Board of Trustees approves the November Check Register from November 1, 2021 to November 30, 2021 in the amount of \$583,497.30.
- 6.4 Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for November 2021 as per attached.
- 6.5 Resolved that the Board of Trustees approves the Annual Charter/Renaissance School Fiscal Questionnaire as per attached.

Roll Call Vote Resolutions 6.1-6.5

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	2	X				Amanda Gordon		X			
Christopher Gizzi		X				Erin Curtiss		X			
Daniel Glynn	1	X				Michael Gazaleh		X			
Andrea O’Connor		X				Jaime Marchand		X			
Maria Badali		X									

**7. Personnel:**

7.1 Resolved that the Board of Trustees approves hiring Kimberly Scillia in the position of nurse starting January 1, 2022 at a prorated annual salary of \$55,000.00 including 6 Sick Days, 3 Personal days, Health and Dental coverage offered as per school policy and enrollment in the Teachers’ Pension and Annuity Fund (TPAF).

7.2 Resolved that the Board of Trustees approves hiring Willie Sanchez as Teacher Aide for the SY 2021-2022 school year ending June 30, 2022 at a prorated annual salary of \$15,379.00 including 6 Sick Days, 3 Personal days, Health and Dental coverage as per school policy and enrollment PERS funded through ESSER grant.

7.3 Resolved that the Board of Trustees accepts the resignation of Tara Dublanica social worker effective December 15, 2021.

Roll Call Vote Resolutions 7.1-7.3

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi		X				Erin Curtiss		X			
Daniel Glynn		X				Michael Gazaleh	2	X			
Andrea O'Connor	1	X				Jaime Marchand		X			
Maria Badali		X									

**8. Governance/Policy:**

**9. Curriculum/Special Education:**

**10. Facilities:**

**11. Miscellaneous:**

11.1 Whereas, the New Jersey Schools Insurance Group (NJSIG) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members:

Whereas, the Elysian Charter School of Hoboken, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

Whereas; in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve. Be It Resolved that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2020-2021 fiscal year in the amount of \$1,819.00 for the purposes set forth in their safety grant application, which is attached hereto; and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

11.2 Resolved that the Board of Trustees approves the termination of the school lunch vendor contract with Genuine Foods as of December 31, 2021 due to COVID-19 related issues.

11.3 Resolved that the Board of Trustees approves the School Food Authority Emergency Non Competitive Procurement Commercial Vendor Contract with Nu-Way Concessionaires Inc for commercial vended meals Beginning January 1, 2022 through June 30, 2021 Now, therefore be it resolved with the following per meal/snack prices:

Per Meal Lunch Price	\$3.25
Per Meal Breakfast Price	N/A
Per Snack After School Snack Price:	N/A
Per Meal At Risk After School Meal Price	N/A

Roll Call Vote Resolutions 11.1 -11.3

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi		X				Erin Curtiss	1	X			
Daniel Glynn		X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand	2	X			
Maria Badali		X									

**12. New Business:**

1. Committee Report Template

**Adjournment into Executive Session.**

The Board of Trustees of the Elysian Charter School hereby adjourns to Closed Session in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Trustees pursuant to N.J.S.A. 47:1A-1.1 and the need for confidentiality no longer exists. - No Executive Session is planned.

**Adjournment of Meeting**

Roll Call Vote - Adjournment of Meeting of Tuesday, December 21, 2021 – Time 7:07 PM

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Amanda Gordon		X			
Christopher Gizzi	2	X				Erin Curtiss		X			
Daniel Glynn	1	X				Michael Gazaleh		X			
Andrea O'Connor		X				Jaime Marchand		X			
Maria Badali		X									

Bernadette Pinto  
School Business Administrator/Board Secretary