

## MONTHLY AGENDA – Monday, June 13, 2022

A Public Session of the Elysian Charter School of Hoboken Board of Trustees will be held on Monday, June 13, 2022 via Zoom video conference at 6:00 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2020. Notice of the meeting was published in the Public Notice Section of the Jersey Journal, posted on the Elysian Charter School website at [www.ecsnj.org](http://www.ecsnj.org) and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair -

### I. Roll Call

| Voting Members    | Role    | Present | Absent |
|-------------------|---------|---------|--------|
| Chris DeFilippis  | Trustee |         |        |
| Christopher Gizzi | Trustee |         |        |
| Daniel Glynn      | Trustee |         |        |
| Andrea O'Connor   | Trustee |         |        |
| Amanda Gordon     | Trustee |         |        |
| Erin Curtiss      | Trustee |         |        |
| Michael Gazaleh   | Trustee |         |        |
| Jaime Marchand    | Trustee |         |        |
| Bernadette Reagan | Trustee |         |        |

| Non - Voting Members | Role                          | Present | Absent |
|----------------------|-------------------------------|---------|--------|
| Susan Grierson       | Director                      |         |        |
| Bernadette Pinto     | School Business Administrator |         |        |
| Melissa Landera      | Faculty Representative        |         |        |
| Ashley Choate        | Faculty Representative        |         |        |

Motion for Elysian Charter Board of Trustees to accept the minutes from the Regular Meeting May 24, 2022

| Voting Members    | Motion | Aye | Nay | Abstain | Absent | Voting Members  | Motion | Aye | Nay | Abstain | Absent |
|-------------------|--------|-----|-----|---------|--------|-----------------|--------|-----|-----|---------|--------|
| Chris DeFilippis  |        |     |     |         |        | Amanda Gordon   |        |     |     |         |        |
| Christopher Gizzi |        |     |     |         |        | Erin Curtiss    |        |     |     |         |        |
| Daniel Glynn      |        |     |     |         |        | Michael Gazaleh |        |     |     |         |        |
| Andrea O'Connor   |        |     |     |         |        | Jaime Marchand  |        |     |     |         |        |
| Bernadette Reagan |        |     |     |         |        |                 |        |     |     |         |        |

### 2. Director's Report

### 3. Faculty Representative's Report

### 4. Presentation of Committee Report

- Personnel Committee
- Advocacy Committee
- Facilities Committee
- Finance Committee–

**5. Public Comment**

The meeting is open to the public for comment on items on or off the agenda.  
(Limited to 5 minutes per person).

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

**6. Finance:**

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May 25, 2021 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- 6.1 Resolved that the Board of Trustees approves the Payroll Report of May 13, 2022 in the amount of \$84,683.16.
- 6.2 Resolved that the Board of Trustees approves the Payroll Report of May 27, 2022 in the amount of \$83,837.14.
- 6.3 Resolved that the Board of Trustees approves the May Check Register from May 25, 2022 to June 13, 2022 in the amount of \$462,302.76.
- 6.4 Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for May 2022 as per attached.
- 6.5 Resolved that the Board of Trustees approves the audit Engagement Letter with Meshinsky & Associates, LLC in the amount of \$19,900.00 as the independent financial auditor to complete the annual school audit and IRS Form 990 for fiscal year 2022.

6.6 Whereas, the New Jersey Schools Insurance Group (NJSIG) is a school board insurance group Authorized by N.J.S.A. 18A:18B – 1 et seq. to provide insurance coverage and risk management Services for its members.

Whereas, the Elysian Charter School of Hoboken, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

Whereas; in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide Members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG member serve.

Be It Resolved that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant Program for the 2022-23 fiscal year in the amount of \$2,826.00 for the purposes set forth In their safety grant application, which is attached hereto: and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

Roll Call Vote Resolutions 6.1-6.7

| Voting Members    | Motion | Aye | Nay | Abstain | Absent | Voting Members  | Motion | Aye | Nay | Abstain | Absent |
|-------------------|--------|-----|-----|---------|--------|-----------------|--------|-----|-----|---------|--------|
| Chris DeFilippis  |        |     |     |         |        | Amanda Gordon   |        |     |     |         |        |
| Christopher Gizzi |        |     |     |         |        | Erin Curtiss    |        |     |     |         |        |
| Daniel Glynn      |        |     |     |         |        | Michael Gazaleh |        |     |     |         |        |
| Andrea O’Connor   |        |     |     |         |        | Jaime Marchand  |        |     |     |         |        |
| Bernadette Reagan |        |     |     |         |        |                 |        |     |     |         |        |

**7. Personnel:**

7.1 Resolved that the Board of Trustees approves the modified schedule that consists of four days employment of contract for Kim Scillia as School Nurse for the 2022-2023 school year at a salary of \$44,000.00 including 8 Sick Days, 3 Personal days.

7.2 Resolved that the Board of Trustees approves Marlene Gay as School Nurse for one day a week for the 2022-2023 school year at a salary not to exceed \$11,000.00 including 2 Sick Days.

7.1 Resolved that the Board of Trustees approves the modified employment contract for Daisy Tavarez as Daily Lunch / Maintenance for the 2022-2023 school year at a salary of \$30,000.00 including 10 Sick Days, 4 Personal days.

7.3 Resolved that the Board of Trustees approves the offering of a SY 22-23 Summer School Program as follows:

Samantha Leone is approved to service Special Education Classified and at- risk support students for the Summer School Program at a rate of \$50.00 per hour for June 27, 28, 29,30 and July 5, 6, 7, 8 for a total of 24 hours and a total cost of \$1,200.00

Gail Prusslin is approved to service Speech and Language/literacy support for the Summer School Program at a rate of \$50.00 per hour for June 28,30 and July 5, 7 for a total of 8 hours and a total cost of \$400.00.

Emily Killea is approved to service at -risk support for rising 5<sup>th</sup> graders, literacy and math for the Summer School Program at a rate of \$50.00 per hour for June 28, 30, July 5,7,12 and 14 for a total of 12 hours and a total cost of \$600.00.

Josie Miguel is approved to service At- risk support for rising 1<sup>st</sup> graders, literacy and math for the Summer School Program at a rate of \$50.00 per hour for July 12,13,14, July 19,20,21, July 26.27 and 28 for a total of 27 hours and a total cost of \$1,350.00.

Angela Dunckley is approved to service AAt- risk support for rising 1<sup>st</sup> graders, literacy and math for the Summer School Program at a rate of \$50.00 per hour for July 12,13,14, July 19,20,21, July 26.27 and 28 for a total of 27 hours and a total cost of \$1,350.00.

7.4 Resolved that the Board of Trustees approves the SY 21-22 Summer Camp as follows:

Summer Camp hourly staff rate of \$35 and the camp hours are 8:30 am - 4:30 pm which comes to a 40 hr week as camp runs Mon-Friday. Staff assignments:

- Lauren Barker - 3 weeks (\$4,200)
- Emily Killea - 1 week (\$1,400)
- Colleen Herlihy - 3 weeks (\$4,200)
- Marisa Dolan - 5 days (\$1,400)
- Alyssa Rosen - 3 weeks (\$4,200)
- Rob Rosa - 3 weeks (\$4,200) will use vacation days
- Moncia - 1 week (\$1,400)
- Alex Tedesco - 2 weeks (\$2,800)

- Pam Gorode - 3 weeks (\$4,200) will use vacation days

Pam Gorode will receive an additional \$3750 stipend for all the work to plan and prep for the three weeks of camp.

Roll Call Vote Resolutions 7.1 – 7.4

| Voting Members    | Motion | Aye | Nay | Abstain | Absent | Voting Members  | Motion | Aye | Nay | Abstain | Absent |
|-------------------|--------|-----|-----|---------|--------|-----------------|--------|-----|-----|---------|--------|
| Chris DeFilippis  |        |     |     |         |        | Amanda Gordon   |        |     |     |         |        |
| Christopher Gizzi |        |     |     |         |        | Erin Curtiss    |        |     |     |         |        |
| Daniel Glynn      |        |     |     |         |        | Michael Gazaleh |        |     |     |         |        |
| Andrea O'Connor   |        |     |     |         |        | Jaime Marchand  |        |     |     |         |        |
| Bernadette Reagan |        |     |     |         |        |                 |        |     |     |         |        |

**8. Governance/Policy:**

8.1 Resolved that the Board of Trustees approves the resignation of Andrea O'Connor in the position of Trustee on the Elysian Charter School Board of Trustees effective June 30, 2022.

**9. Curriculum/Special Education:**

**10. Facilities:**

**11. Miscellaneous:**

11.1 Resolved that the Board of Trustees approves Dr. Brian Falkowski as the SBA/Board Secretary and QPA effective July 1, 2022 under the School Business Office LLC contract (see attached) for an annual cost of \$105,000.00.

11.2 Resolved that the Board of Trustees approves approve the following bank signors:

- i. Amanda Gordon, Board Chair
- ii. Dan Glynn, Finance Committee Chair
- iii. Dr. Brian Falkowski, SBA

Roll Call Vote Resolutions 11.1 -11.2

| Voting Members    | Motion | Aye | Nay | Abstain | Absent | Voting Members  | Motion | Aye | Nay | Abstain | Absent |
|-------------------|--------|-----|-----|---------|--------|-----------------|--------|-----|-----|---------|--------|
| Chris DeFilippis  |        |     |     |         |        | Amanda Gordon   |        |     |     |         |        |
| Christopher Gizzi |        |     |     |         |        | Erin Curtiss    |        |     |     |         |        |
| Daniel Glynn      |        |     |     |         |        | Michael Gazaleh |        |     |     |         |        |
| Andrea O'Connor   |        |     |     |         |        | Jaime Marchand  |        |     |     |         |        |
| Bernadette Reagan |        |     |     |         |        |                 |        |     |     |         |        |

**12. New Business**

**Adjournment of Meeting**

Roll Call Vote - Adjournment of Meeting of Monday, June 13, 2022 – Time

| Voting Members    | Motion | Aye | Nay | Abstain | Absent | Voting Members  | Motion | Aye | Nay | Abstain | Absent |
|-------------------|--------|-----|-----|---------|--------|-----------------|--------|-----|-----|---------|--------|
| Chris DeFilippis  |        |     |     |         |        | Amanda Gordon   |        |     |     |         |        |
| Christopher Gizzi |        |     |     |         |        | Erin Curtiss    |        |     |     |         |        |
| Daniel Glynn      |        |     |     |         |        | Michael Gazaleh |        |     |     |         |        |
| Andrea O'Connor   |        |     |     |         |        | Jaime Marchand  |        |     |     |         |        |
| Bernadette Reagan |        |     |     |         |        |                 |        |     |     |         |        |

Bernadette Pinto SBA/Board Secretary

Date: June 13, 2022