

MONTHLY MINUTES – Tuesday, April 26, 2022

A Public Session of the Elysian Charter School of Hoboken Board of Trustees will be held on Tuesday, April 26, 2022 via Zoom video conference at 6:30 p.m.

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2020. Notice of the meeting was published in the Public Notice Section of the Jersey Journal, posted on the Elysian Charter School website at www.ecsnj.org and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ, 07030.

Call to Order by Board Chair

1. Roll Call

Voting Members	Role	Present	Absent
Chris DeFilippis	Trustee	X	
Christopher Gizzi	Trustee	X	
Daniel Glynn	Trustee	X	
Andrea O'Connor	Trustee	X	
Amanda Gordon	Trustee	X	
Erin Curtiss	Trustee	X	
Michael Gazaleh	Trustee	X	
Jaime Marchand	Trustee	X	
Bernadette Reagan	Trustee	X	

Non - Voting Members	Role	Present	Absent
Susan Grierson	Director	X	
Bernadette Pinto	School Business Administrator	X	
Ashley Choate	Faculty Representative	X	
Melissa Landera	Faculty Representative		X

2. Motion for Elysian Charter Board of Trustees to accept the minutes from the Regular Meeting March 22, 2022 and Special Meeting on April 11, 2022.

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	X				Erin Curtiss		X			
Christopher Gizzi		X				Michael Gazaleh		X			
Daniel Glynn	2	X				Jaime Marchand		X			
Andrea O'Connor		X				Bernadette Reagan		X			
Amanda Gordon		X									

2. Director's Report (see attached)

3. Faculty Representative's Report

Staff is excited to be back and looking forward to a variety of Field Trip

Special thank you to Friends of Elysian for the tickets to the Gala, Art Work and the recognition of staff compensation rates with raises and bonuses.

4. Presentation of Committee Report

Personnel Committee

Community Outreach & Advocacy Committee - Chris Defilippis thanked Personnel Committee and Finance Committee members for their work on staff compensation and provided Pilot program updates and invited the school community to

Finance Committee - Dan Glyn reported out on current work in Finance connected to

5. Public Comment

The meeting is open to the public for comment on items on or off the agenda.
(Limited to 5 minutes per person).

Upon recommendation of the Director of Elysian Charter School the following resolutions are presented for approval:

6. Finance

Pursuant to N.J.A.C. 6:23-2.11(a)4, the Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 30, 2022 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2,11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- 6.1 Resolved that the Board of Trustees approves the Payroll Report of March 15, 2022 in the amount of \$78,901.18
- 6.2 Resolved that the Board of Trustees approves the Payroll Report of March 30, 2022 in the amount of \$136,712.51.
- 6.3 Resolved that the Board of Trustees approves the Check Register from March 23, 2022 to April 24, 2022 in the amount of \$359,832.27
- 6.4 Resolved that the Board of Trustees approves the Board Secretary and Treasurer Reports for March 2022 as per attached.

Roll Call Vote Resolutions 6.1-6.4

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Erin Curtiss		X			
Christopher Gizzi		X				Michael Gazaleh	2	X			
Daniel Glynn	1	X				Jaime Marchand		X			
Andrea O'Connor		X				Bernadette Reagan		X			
Amanda Gordon		X									

7. Personnel:

7.1 Resolved that the Board of Trustees approves the attached list of contract renewals of the instructional and non-instructional employees for the 2022-2023 school year at the current rate of pay with the exception of the following salary increases as noted below,

Employee	Name	SY 22-23 Salary
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Joshua	Levitin	\$51,688.78
Mariana	Peralta	\$55,408.32
Colleen	Herlihy	\$56,678.20
Emily	Killea	\$57,812.40
Adam	Fromiowitz	\$58,901.02
Cristina	Francisco	\$60,000.00
Lauren	Barker	\$60,000.00
Eric N	Schau	\$60,000.00

7.2 Resolved that the Board of Trustees approves a \$2,000 stipend for Elysian full time staff and prorated for part time employees for their efforts in the area of learning and teaching as well as providing social emotional developmentally appropriate learning materials during the unprecedented events of the COVID 19 pandemic that has adversely affected our children.

7.3 Resolved that the Board of Trustees accepts the resignation as of April 6, 2022 of Bob Maltese, Maintenance / Cleaning Personnel.

7.4 Resolved that the Board of Trustees approves hiring Jennifer Ferreiro as a Recess Aide beginning April 26, 2022 through June 30, 2022 at the rate of \$15.00 per hour and enrollment in the Defined Contribution Retirement Plan funding by ESSER II.

7.5 Resolved that the Board of Trustees approves hiring Samanthalee Schelmety as a Recess Aide beginning April 26, 2022 through June 30, 2022 at the rate of \$15.00 per hour and enrollment in the Defined Contribution Retirement Plan funding by ESSER II. - Tabled

Roll Call Vote Resolutions 7.1-7.4

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis	1	X				Erin Curtiss		X			
Christopher Gizzi		X				Michael Gazaleh		X			
Daniel Glynn		X				Jaime Marchand	2	X			
Andrea O'Connor		X				Bernadette Reagan		X			
Amanda Gordon		X									

8. Governance/Policy:

9. Curriculum/Special Education:

10. Facilities:

11. Miscellaneous:

11.1 Motion to approve the Wellness Policy (see attached).

Roll Call Vote Resolutions 11.1

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Erin Curtiss		X			
Christopher Gizzi		X				Michael Gazaleh	2	X			
Daniel Glynn		X				Jaime Marchand		X			
Andrea O'Connor		X				Bernadette Reagan		X			
Amanda Gordon	1	X									

12. New Business:

Andrea O'Connor will be resigning effective in June that will leave the Board of Trustee with a vacancy

13. Old Business: Election of New Officers

1. Dan Glyn was nominated by Andrea O’Connor for Finance Chair / Treasurer.
2. Amanda Gordon was nominated by Chris Defilippis for Chair.
3. Chris Defillipis was nominated by Dan Glynn for Vice Chair.

All nominees accepted the nominations for Officer positions.

1. Resolved that the following board members are elected to serve as officers of the Elysian Charter School Board for the ensuing year or until their successors are duly noted and qualified.

<u>NAME</u>	<u>OFFICE</u>
Amanda Gordon	Chair
Chris Defilippis	Vice Chair
Dan Glyn	Finance Chair / Treasurer

Roll Call Vote Resolutions 13.1

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Erin Curtiss		X			
Christopher Gizzi		X				Michael Gazaleh	2	X			
Daniel Glynn		X				Jaime Marchand		X			
Andrea O’Connor		X				Bernadette Reagan		X			
Amanda Gordon	1	X									

2. Resolved that the Board of Trustees of Elysian Charter School approve the following individuals as authorized check signers on the Operating, Payroll, Payroll Agency, Lunch, Student, Afterschool and Club school bank accounts with Kearny Bank beginning April 1, 2023.

<u>NAME</u>	<u>OFFICE</u>
Amanda Gordon	Chair
Chris Defilippis	Vice Chair
Dan Glyn	Finance Chair / Treasurer
Bernadette Pinto	Board Secretary

Roll Call Vote Resolutions 13.2

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Erin Curtiss		X			
Christopher Gizzi		X				Michael Gazaleh	2	X			
Daniel Glynn		X				Jaime Marchand		X			
Andrea O’Connor		X				Bernadette Reagan		X			
Amanda Gordon	1	X									

Adjournment into Executive Session.

The Board of Trustees of the Elysian Charter School hereby adjourns to Closed Session in compliance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Trustees pursuant to *N.J.S.A. 47:1A-1.1* and the need for confidentiality no longer exists. *No Executive Session was held.*

Adjournment of Meeting

Roll Call Vote - Adjournment of Meeting of Tuesday, April 26, 2022 – Time 7:10 PM

Voting Members	Motion	Aye	Nay	Abstain	Absent	Voting Members	Motion	Aye	Nay	Abstain	Absent
Chris DeFilippis		X				Erin Curtiss		X			
Christopher Gizzi		X				Michael Gazaleh		X			
Daniel Glynn		X				Jaime Marchand		X			
Andrea O'Connor		X				Bernadette Reagan		X			
Amanda Gordon		X									

Bernadette Pinto
School Business Administrator/Board Secretary