

I. Call to Order by Board Chair
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Elysian Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and posted on the Elysian Charter School website at www.ecsnj.org and at the Elysian Charter School located at 1460 Garden Street, Hoboken, NJ 07030. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Term Ends	Present	Absent
a. Amanda Gordon	Board Chair	3/24		
b. Daniel Glynn	Board Trustee	3/25		
c. Christopher Gizzi	Board Treasurer	3/24		
d. Chris DeFilippis	Board Vice Chair	3/25		
e. Jaime Marchand	Board Trustee	3/26		
f. Bernadette Reagan	Board Trustee	3/25		
g. Eduardo Gonzalez	Board Trustee	3/26		
h. Serena Trinkwalder	Board Trustee	3/26		
i. Michael Gazaleh	Board Trustee	3/24		

Also Present

Non-Voting	Role	Present	Absent
Susan Grierson	Director		
Dr. Brian Falkowski	School Business Administrator		
Monica Richard	Staff Representative		

IV. Acceptance of Meeting Minutes

1. Motion for Elysian Charter School, Board of Trustees to accept the minutes from the **November 27, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Amanda Gordon						Jaime Marchand					
Daniel Glynn						Bernadette Reagan					
Christopher Gizzi						Chris DeFilippis					
Eduardo Gonzalez						Serena Trinkwalder					
Michael Gazaleh											

V. Board Business

VI. Reports

1. **Director's Report**

2. Faculty Representative's Report

VII. Committee Reports

1. Personnel
2. Advocacy
3. Facilities
4. Finance

VIII. Public Comment

IX. Adjourn Public Session and Open Closed Session I

X. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for **November 2023**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Elysian Charter School of Hoboken Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **November 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve line-item transfers up to November 30, 2023.
- c. Bills List: Approve Bills List until December 18, 2023.
- d. Payroll: To approve the following payrolls:
 - November 30 - \$160,648.56
 - December 15 - \$155,905.62

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Amanda Gordon						Jaime Marchand					
Daniel Glynn						Bernadette Reagan					
Christopher Gizzi						Chris DeFilippis					
Eduardo Gonzalez						Serena Trinkwalder					
Michael Gazaleh											

2. Contracts

- a. To approve **Stephen Crocco & John Foreman** from Steven's Institute of Technology, to teach 1 seminar course, Architectural/Engineering, for the Spring Semester, \$3,100, to be paid out in 4 installments.
- b. To approve **Kinga Kurcaba**, to teach 2 seminar classes, Art Technology and Coding, for the Spring Seminar, \$6,200, to be paid out in 4 installments.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Amanda Gordon						Jaime Marchand					
Daniel Glynn						Bernadette Reagan					
Christopher Gizzi						Chris DeFilippis					
Eduardo Gonzalez						Serena Trinkwalder					
Michael Gazaleh											

3. Buildings & Grounds

- a. To approve the **D&B** proposal for Phase Monitor Installation totaling \$26,850.
- b. To approve the **D&B** proposal for HVAC unit repairs totaling \$14,655.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Amanda Gordon						Jaime Marchand					
Daniel Glynn						Bernadette Reagan					
Christopher Gizzi						Chris DeFilippis					
Eduardo Gonzalez						Serena Trinkwalder					
Michael Gazaleh											

4. Personnel

- To approve **Gabriela Rodriguez** as a Leave Replacement 4th Grade Teacher, effective January 29, 2024 through June 30, 2024 at the prorated salary of \$53,000.
- To approve **Emily Giammona** and **Colleen Herlihy** as FY24 After School Club Program Managers, \$5,000 stipend to be paid out in 2 installments on January 12, 2024 & June 14, 2024.
- To approve **Shareza Mohammed** for After School tutoring, 2 times per week at \$50 per hour.
- To approve **Diane Murray** \$2,500 stipend for directing 2 School Play's, to be paid in 2 installments on January 29, 2024 & May 30, 2024.

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Amanda Gordon						Jaime Marchand					
Daniel Glynn						Bernadette Reagan					
Christopher Gizzi						Chris DeFilippis					
Eduardo Gonzalez						Serena Trinkwalder					
Michael Gazaleh											

5. Curriculum/Special Education

6. Policy/Governance/Miscellaneous

XI. New Business

XII. Closing Comments

XIII. Information - Next Board Meeting:

Day	Date	Time	Notes
Monday	January 22, 2023	6:30 PM	Regular Meeting

XIV. Adjourn Public Session and Open Closed Session II

XV. Adjournment

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Amanda Gordon						Jaime Marchand					
Daniel Glynn						Bernadette Reagan					
Christopher Gizzi						Chris DeFilippis					
Eduardo Gonzalez						Serena Trinkwalder					
Michael Gazaleh											